Graduate Fellowship Supplemental Support Request

External graduate fellowships must meet the funding requirements specified by the Graduate Tuition Policy. Use this form to request a stipend supplement or tuition waiver, if necessary.

**STIPEND.** A fellowship living stipend that does not meet the Institute minimum requires supplementation from the School/department. In some instances, the Office of Graduate Education (OGE) may have a fund that can provide this supplement.

**TUITION.** A fellowship may include full, partial, or no tuition coverage. If a partial cost-of-education allowance is provided (as in the $12,000 cost-of-education allowance provided by the NSF GRFP), no supplementation is required. If no tuition coverage is provided, a tuition waiver is required.

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**Submitting the request.** If stipend and/or tuition supplementation is required, the department should submit this form to OGE no later than the date of fellowship application submission.

**Notification of award.** The student should notify his or her department and the Office of Graduate Education upon receipt of a decision from the funder.

Questions about these guidelines should be addressed to Alice Broussard (brousa@rpi.edu)

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Student ______________________ RIN ______________________ Email ______________________________

Program ______________________ Advisor ______________________________

Name of External Fellowship ___________________________________________________________

Application Deadline __________________________ Application Submission Date ___________________

Fellowship Website (or attach official documentation that includes award benefits) ______________________

Term of Award (for example, September 2018 – May 2019) ________________________________

Fellowship Stipend $____________________ Fellowship Tuition $________________________

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**Request (select one or both)***

___ Stipend Supplement ___ Tuition Waiver

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<th>Tuition Waiver</th>
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OFFICE OF GRADUATE EDUCATION APPROVAL:

Signature __________________________ Date __________________

OGE will send copies to: _____ Registrar _____ Department

(Revised December 2017)