

July 12, 2021



TRAINING NEWSFLASH

Innovative Strategies and Tools to Enrich Knowledge

Summer AEFIS Training: Course Evaluations Results and Adding Questions

Summer 2021 Session II Course Evaluation Results Training in AEFIS for Rensselaer Instructors and TAs

The Office of Undergraduate Education will offer a live webinar training on July 27th on running course evaluation results for Summer II.

Summer II Student Course Evaluation results will be available to instructors on **July 26, 2021**. Below is the live training date and time for Instructors and TAs:

- 7/27/21 from 11 - 12pm

To register for the course evaluation results training session above, please visit our [AEFIS Training Schedule](#). There are several different trainings listed so be sure to register for the correct one.

If you are unable to attend a live training session or prefer to review on your own, resources are available at our [Rensselaer AEFIS Resource Site](#). (This link can also be found on our [RPInfo](#) page or feel free to make this link a favorite so you can easily reference.) Once on this page, there is a wealth of resources on the various tools in AEFIS. For course evaluation support, please scroll down and click the **AEFIS Course Evaluation Support Resources** link under the **Course Evaluations** category for detailed information on course evaluations.

Faculty Training in AEFIS: Adding Additional Questions to Summer I and III 2021 End of Term Surveys

The Summer 2021 Sessions I and III End of Term course evaluations will open to the students on **August 9, 2021** and will close on **August 21, 2021** with reports available to instructors on **September 13, 2021**. AEFIS will also be sending out email notifications on all of this information as well to all instructors that are flagged to be evaluated for end of term courses.

If there are any instructors that would like to add additional questions to their courses prior to the course survey opening, you will have between now and **August 20, 2021** to set them up in AEFIS.

Below you will find a link to resources available as well as links to register for webinar sessions coming up if you would prefer to attend a live training.

Resources and Trainings:

- AEFIS Course Evaluations Support Resource Page - [Adding Additional Course Evaluation Questions](#)
- AEFIS: Adding Additional Questions to a Course Section for Summer I and III 2021 End of Term Course Surveys (Training for Course Instructors) - **June 29, 2021 from 11:00am - 11:30am.**
- To register for this session, click [here](#).

Main AEFIS resource page containing tips, videos, procedures and documentation (be sure to make it a favorite): <https://provost.rpi.edu/AEFIS/aefis-support-resources>.