

Rensselaer Polytechnic Institute
Drug-Free Schools and Communities Act
Biennial Review: Jan. 1, 2018 - Jan. 1, 2020

In compliance with the Drug-Free Schools and Communities Act (DFSCA) articulated through Education Department General Administrative Regulations (EDGAR) Part 86, the following review of Rensselaer Polytechnic Institute's alcohol and other drug programs assesses the calendar years Jan. 1, 2018 – Jan. 1, 2020.

Introduction

Rensselaer Polytechnic Institute (RPI) educates the leaders of tomorrow for technologically based careers. The student body consists of 7,962 students (6,628 undergraduates and 1,334 graduate students), with more than 60% of its students living on campus. Students enrolled are from all 50 states and over 40 different countries. Additionally, Rensselaer employs more than 1,000 faculty and staff.

Since the DFSCA's 1994 amendments to the Higher Education Act of 1965, institutions of higher education have been responsible for communicating standards and prevention efforts regarding the unlawful possession, use, or distribution of alcohol and other illicit drugs (AOD) on their campuses. Every year, institutions are responsible for notifying students, faculty, and staff of the consequences AOD brings to the campus community. Every other year, in a biennial review, institutions must prepare a report that assesses AOD prevention efforts and allows for growth by examining the strengths and weaknesses of current offerings. Institutions are charged with determining the effectiveness of their efforts and ensuring that disciplinary standards for enforcement are being upheld.

This biennial review has been completed by the Alcohol and Other Drug Committee (AOD Committee). The AOD Committee is a group of staff and students that foster campus and community collaboration aimed at reducing the negative impact of alcohol and other drug use in our community. This group makes recommendations for policy and program changes, serves as the lead campus group to collaborate with community resources to reduce alcohol and other drug-related problems, coordinates the institutional alcohol and other drugs biennial review, and supports efforts of the community to reduce high-risk alcohol and other drugs related negative behavior on- and off-campus.

Statement of AOD Program Goals and Goal Achievement

Rensselaer Polytechnic Institute's program goals for this biennial review from Jan. 1, 2018 - Jan. 1, 2020 were to:

1. Increase AOD awareness through prevention programming to students.
2. Provide AOD support services for students.
3. Identify AOD violation trends to effectively enforce the Alcohol and Other Drug Policy via the Student Handbook.

4. Re-establish the Alcohol and Other Drug Prevention and Education Committee to include new membership and recommit to the committee's mission of: education, environmental change (policy), and enforcement.

The outcomes of these goals during this biennial review period are:

1. Increase AOD awareness through prevention programming to students.

Summer Orientation – Consent: You, Me, We

Awareness regarding alcohol-risk reduction and consent commence for students during their summer orientation. All incoming freshman are on campus for a 2-day summer orientation session which includes a program entitled, "Consent, Me, You, We." This program focuses on consent and the issues that students may face during their college journey (specifically as it relates to the party scene, alcohol, drugs, and sexual activity).

Navigating Rensselaer and Beyond – Consent: Revisited

Using the "bystander intervention" framework, students learn skills necessary to make a positive impact at Rensselaer as it relates to alcohol use/abuse, sexual violence prevention, and overall safety measures.

AlcoholEdu & Sexual Assault Prevention for Undergraduates

Pre-matriculation, all incoming freshmen and transfer students are required to complete two online educational programs: AlcoholEdu and Sexual Assault Prevention for Undergraduates (sponsored by Everfi). The first program is a personalized educational program that assesses individual risk, covers campus and federal policies, addresses risk-reduction, including abstinence, and covers on- and off-campus resources. The second of the two programs covers sexual misconduct, campus and federal policies, and reviews on- and off-campus resources.

Mandatory First Residence Hall Meeting

All incoming undergraduates are required to attend a mandatory first residence hall meeting during Navigating Rensselaer and Beyond Week (NRB); a week-long series of events held specifically for incoming undergraduates prior to the start of classes and upper-class students moving back to campus. During this mandatory residence hall meeting, students are provided information regarding the Institute's Alcohol and Other Drug Policy.

Safe Ride

Safe Ride provides Rensselaer students with a safe, free, and alternate form of transportation seven days a week from 7:00 pm until 3:00 am. The program is designed as a way to support students traveling to their homes late at night or to evening campus/academic events.

Students, using the Transloc application, may request a ride from any location within an approximately one mile radius of campus. One of two cars, driven and operated by fellow Rensselaer students, picks the student up and drives them to their residence or an academic building. Each semester, Safe Ride provides over 3,000 rides for students.

Alcohol Use Disorder Identification Test (AUDIT)

All students who come to the Student Health Center for services are given the AUDIT minimally once per year. Information garnered from this test provides triage nurses with next steps. For students who score a 0-7, they are considered “little to no risk” and as such no intervention is necessary. Students are advised of their score and encouraged to continue this behavior. Students who score 8-15 are considered “low-moderate risk” and provided information on how to cut down on their drinking. They are encouraged to engage in low-risk drinking behaviors. Students who score 16-19 are considered “harmful or hazardous risk” and as such are advised of their score, provided information on how to cut down on their drinking, and are referred to a Health Educator for an alcohol assessment. Lastly, students who score 20+ are considered “severe risk”, advised of their score, provided information on how to cut down on their drinking, and a referral to a Health Educator is made. This instrument can be found here:

<https://www.drugabuse.gov/sites/default/files/files/AUDIT.pdf>

Bystander Intervention Training

Rensselaer’s Bystander Intervention Training was developed in fall 2013 by the Student Health & Counseling Center utilizing evidence-based research to address six common areas of risky behavior found among college students who may engage in social activities in the presence of alcohol: substance abuse, hazing, sexual misconduct, intimate partner violence, mental health emergencies, and physical emergencies. In the spring of 2018 the Student Health Center partnered with the Division of Student Life to create a Bystander Intervention Peer Education Program. This program annually recruits and comprehensively trains undergraduate students from all upper-class cohorts on various topics (the six risky behaviors mentioned above, as well as diversity/equity/inclusion, campus policies and procedures, on- and off-campus resources, and facilitation skills). Trained and certified Peer Educators facilitate Bystander Intervention Trainings to their peers on campus, which focus on developing the skills to actively recognize and safely intervene where high-risk behaviors are present. All freshman and transfer varsity athletes, club officers, and Greek Life organizations are required to attend these trainings. Many other student leadership organizations on campus receive these trainings as well.

Training for Intervention ProcedureS (TIPS)

TIPS is a nationwide alcohol bystander intervention training that Greek Life members are encouraged to attend and Union Clubhouse Pub student staff are required to attend. This training covers behavioral cues associated with alcohol use, intoxication rate factors, and skills for successful intervention around alcohol. Campus policies including the alcohol and other drug policy, Good Samaritan Policy, and Sexual Misconduct Policy are discussed. On- and off-campus resources are reviewed.

Student Athletes Speaker Series

The Athletic Department hosts an annual guest speaker for all intercollegiate student athletes. The speakers and topics vary based on feedback from athletic administrators, head coaches, and student athletes. Topics included peak performance (the mental game), mental health issues, and drug and alcohol education during the 2018-2020 review period.

Alternative Programs

Weekly student activities programs are sponsored both on weekdays and weekend. UPAC hosts their own cinema with movie showings from 8:00 pm – 2:00 am Fridays & Saturday nights. UPAC Comedy and Concerts also supplements with other weekend programs 2-4 times each semester. This is a strength in programming that we have something for students to attend on campus each and every night and week.

Greek Life Social 101 (Fall 2018)

Social 101 is an educational Program provided by Greek Life Commons, and is required for all chapter Presidents, Social chairs and Risk chairs each semester. The training covers both RPI Policy and the Fraternity Information Programming Group (FIPG, Inc). Expectations for hosting events where alcohol will be present, as well as health and safety guidelines and information provided from our Health Center staff. RPI Good Samaritan policy is also reviewed with all chapters, as well as expectations on how and when to call for assistance if needed. Information about attendance is included Appendix D of this document.

Greek 101 (Fall 2018)

Greek 101 is educational programming provided for all new members and educators within the Greek Life Community. It is hosted twice each semester by Student Living and Learning, the Panhellenic and Inter-fraternity Councils, the Alumni Inter-Greek Council, the Health Center, Judicial Affairs. The sessions include a brief history of Greek life at Rensselaer, hazing and alcohol and other drug policy and expectations, health and wellness, City of Troy ordinances, and the judicial process. RPI Good Samaritan policy is also reviewed with all attendees, as well as expectations on how and when to call for assistance if needed. Information about attendance is included in Appendix D of this document.

Greek Alcohol & Other Drug Education Programs (Fall 2019)

In fall 2019 all Greek members were asked to attend an educational session that focused on alcohol and other drugs. The defined learning objectives for the program were to identify drinking norms on campus, increase awareness of risk-management strategies, and be knowledgeable about the on- and off-campus resources that are available. Attendance was monitored by signing in electronically through a QR code, and is documented in Appendix D.

Greek Life SEM Manual

The Social Event Management Manual (SEMM) is the overarching alcohol policy for Greek organizations. The Manual addresses the three core areas of safety, education, and compliance, and is intended to supplement the Rensselaer Student Handbook of Rights and Responsibilities. The SEMM is available to students on the RPI website. A copy of the policy can be found in Appendix B of this document.

With the implementation of the new Rensselaer Alcohol and Other Drug Policy on May 19, 2019, came a change in policies surrounding Greek organizations hosting social events with alcohol. For any said events, chapters need to develop a plan for the event which identifies a third-party vendor (TPV) with an established liquor license. In both private chapter facilities or at

off-campus venues, alcohol may only be provided and served by a TPV. This policy is reviewed annually by the RPI administration to confirm it adheres to NYS law and best practices for events involving alcohol.

Greek Sponsored Alcohol/Other Drug Awareness Events

Individual chapters within the community also sponsor or host educational programs throughout the year related to alcohol and other drugs. Some of this programming is internal, allowing for chapters to do self-assessment and provide support for members who may be dealing with issues related to these topics. Examples include a drug awareness and addiction seminar hosted by Phi Sigma Kappa, an alcohol skills training program completed by all Alpha Gamma Delta members, a risk management program facilitated by Delta Kappa Epsilon, and participation in the online program, GreekLifeEDU, completed by multiple chapters as a national requirement. Others are larger, external events which allow the organizations to support the larger RPI community in its efforts to educate students on this topic. These events often occur when opportunity to co-sponsor is available.

Alcohol Risk-Reduction Programs

On a request-basis, alcohol risk-reduction programs can be offered to residence halls, clubs, or organizations. These programs typically review Rensselaer's Alcohol and Other Drug Policy, Rensselaer's Good Samaritan Policy, protective behaviors, risk-reduction, and on- and off-campus resources.

The Clubhouse Pub

The Clubhouse Pub, located on the top floor of the Rensselaer Union, provides a safe environment for the reasonable consumption of alcoholic beverages for those members of the Rensselaer community over the age of 21. The Pub opened its doors on September 14, 1990 and is open 12 months a year.

Staffed by student bartenders and managed by a full-time member of the Union Administrative Staff, The Pub provides a comfortable location for studying, meeting with friends, playing trivia, singing Karaoke, or enjoying some professional musicians' performances. Prior to beginning their position at The Pub, all student staff must complete TIPS Training, a 90-minute orientation with the manager, and shadow current staff for at least one week. They are required to attend monthly staff meetings throughout the school year to continue their training. Documentation of TIPS Trainings provided for student bartenders is available in Appendix D of this document.

The Clubhouse Pub Programs

Saturday nights, The Clubhouse Pub hosts 'Trivia with Andrew' nights. While not a tournament style event, these weekly trivia nights highlight different decades each week. Student performers are invited to perform in the pub throughout the year. During the summer months, The Clubhouse Pub celebrates holidays with Picnics at the Pub (Memorial Day, Flag Day, Independence Day, Christmas in July). With our graduate students in mind, all of these events include food you would find in Troy, New York, with trivia questions based on the given holiday being celebrated. These events have been sold out each time. Other events include 'How to

Pour the Perfect Pint' hosted by Guinness, Painting at the Pub, and Tuesday Trivia with Andrew.

With our continued programming, The Pub is known more as a place to do fun things, rather than a place to get a drink. We provide a Comment Card box for patrons to let us know what they want to see, what they like, and what they don't like. The Pub is for the Rensselaer Community so it's important that their voice is heard.

Senior Week Activities (Spring 2018)

Senior Week events are for the senior class and are not be available for underclassmen except where guest rules are indicated. The Undergraduate Class Dean compares the list of registered participants to the roster of undergraduate students to ensure underage participants will be identified prior to an event and can be monitored. No passing or service of alcohol is allowed. Those in violation of the NYS alcohol law are handled through the RPI Judicial System and jeopardize their ability to walk at Commencement. Events that included alcohol are available in Appendix A of this document.

NWB Week Activities (Spring 2019)

In the spring of 2019, traditional Senior Week events were replaced with NWB events (Navigating the World and Beyond) which were for the senior class. Events included high adventure programs, professional development workshops, and more trips that filled time and allowed for greater experiences during the two week period prior to commencement.

The Union staff worked hard with the Undergraduate Class Dean to ensure that all events with alcohol maintained a safe and risk-free attitude. Registration was required so that participants were screened to find underage participants prior to all events. All campus alcohol policies were enforced by students, staff, and the Department of Public Safety. Events that included alcohol are available in Appendix A of this document.

2. Provide AOD support services for students.

Student Health Center, Office of Health Promotion

Rensselaer employs two health educators who provide substance abuse assessments through the Office of Health Promotion in the Student Health Center. When needed or deemed appropriate, Health Educators can make referrals to off-campus specialized treatment centers for those needing ongoing education, counseling, and support for alcohol and/or drug use.

Alcoholics Anonymous Meetings

Rensselaer hosts space on campus for a "young adult" AA Meeting held weekly. This information is advertised via the Student Health Center's website, on posters in the Student Health Center's and Counseling Center's waiting rooms, and is discussed at all alcohol programs provided on campus.

RPI Ambulance

RPI Ambulance is a student run and operated Basic Life Support (BLS) transporting ambulance agency that serves the RPI campus and surrounding communities. In addition to providing First Aid/CPR and other EMS outreach classes, RPI Ambulance respond to approximately 200 calls and provides first aid coverage to approximately 25 special events every academic year. All students of RPI are eligible to join RPI Ambulance. Any required training is provided free-of-charge to members. Ambulance drivers are trained in Emergency Vehicle Defensive Driving and possess a BLS CPR certification, as well as a working knowledge of first aid skills. Our crew chiefs are at a minimum NYS EMT-B certified and generally take advantage of the EMT classes hosted at RPI each semester.

3. Identify AOD violation trends to effectively enforce the Alcohol and Other Drug Policy via the Student Handbook.

Judicial Affairs

The Dean of Students Office is responsible for the management of the Rensselaer Judicial Affairs Program. Rensselaer provides a comprehensive Judicial Affairs program that fosters students' moral, intellectual, and personal development, as well as personal and community responsibility. The intent of the Judicial Affairs program is to uphold student rights and develop students' ability to make responsible decisions in order to maintain mutual respect, integrity, and an environment where all students can effectively pursue their educational goals. Programs and services are student-centered, promote accountability, and are aimed to enhance students' overall academic and social experience at Rensselaer.

Rensselaer's approach to the judicial process is one that is intended to be educational rather than punitive. [The Rensselaer Handbook of Student Rights and Responsibilities](#) sets forth the Student Bill of Rights along with the national, state, and local laws and Rensselaer policies that guide Institute and judicial procedures in support of Rensselaer student success. In August of 2017, Rensselaer established and hired the Director of Student Rights, Responsibilities, and Judicial Affairs position. The Director is responsible for the administration and oversight of all aspects of the Institute's student conduct process.

On May 19, 2019, Rensselaer revised and implemented the Alcohol and Other Drug Policy (see Appendix C, May 19, 2019 Revised *Rensselaer Alcohol and Other Drug Policy*). Student violations of the Rensselaer's Alcohol and Other Drug policy are adjudicated through the Rensselaer Judicial Process. Rensselaer identifies students who violate the Alcohol and Other Drug Policy via reports from Department of Public Safety, Office of Student Living and Learning, Student Success Office, Dean of Students, and other internal and external community members and partners.

Through the Judicial Process, reported Alcohol and Other Drug violations are reviewed and resolved. Sanctions are issued to students who are found responsible for Alcohol and Other Drug Policy violations. Sanctions may include warning or probation periods, loss of privileges, suspension or expulsion, and required AOD education. Sanctions are determined based on

minimum sanctions as applicable and described in the Alcohol and Other Drug Policy, and the frequency and severity of the violation.

Educational Sanctions for Alcohol and Other Drugs

- **AlcoholEdu for Sanctions:** This online program is designed for low-level alcohol violations. It is intended to help students evaluate current drinking behaviors and patterns. The course reminds students of safe drinking behaviors and clearly outlines Rensselaer’s Alcohol and Other Drug Policy.
- **Brief Alcohol Screening and Intervention for College Students (BASICS):** is for moderate-level alcohol violations. The goal of this in-class program is to limit excessive college student drinking, identify risky drinking behaviors and situations, learn risk-reduction drinking strategies, and reflect on students’ own drinking behavior after receiving a personalized feedback report of said behavior.
- **Marijuana 101:** Students who receive a sanction for marijuana use are assigned to an online program called Marijuana 101 (via 3rd Millennium Classroom). This online program offers education and works to enhance motivation around avoiding further drug use. After the student has completed Part One of the online program, they are directed to meet with a Health Educator in the Student Health Center for a debrief and assessment. During the assessment, the student and health educator explore motivation for change and the results of the drug assessment. Recommendations are made based on the outcome of the assessment and the student is directed to complete Part Two of the online program.
- **One-on-One Substance Use Assessment:** is for high-level alcohol violations or drug violations. Students are required to complete a substance-use assessment with a Health Educator and must follow all recommendations made during that session.

Alcohol and Other Drugs Disciplinary Statistics

<i>Academic Year</i> 2017-18	<i>Total Violations Referred to Judicial Process</i>	<i>Total Number of Students found Responsible</i>	<i>Total Number of Students Found Not Responsible</i>
Alcohol	265	174	91
Other Drugs	44	24	20

<i>Academic Year</i> 2018-19	<i>Total Violations Referred to Judicial Process</i>	<i>Total Number of Students found Responsible</i>	<i>Total Number of Students Found Not Responsible</i>
Alcohol	258	177	81
Other Drugs	44	24	20

<i>Fall Semester</i> 2019	<i>Total Violations Referred to Judicial Process</i>	<i>Total Number of Students found Responsible</i>	<i>Total Number of Students Found Not Responsible</i>
Alcohol	64	42	4
Other Drugs	14	3	0

****This data is derived from the violation charged. The charged violation does not delineate the nature of the alcohol or drug violation.**

Analysis Alcohol Violations: Rensselaer saw a 2.6% decrease in reported alcohol incidents from the 2017-2018 academic year to the 2018-2019 academic year. However, the number of students found responsible for alcohol policy violations in the 2018-2019 academic year rose slightly compared to the year prior. The reported alcohol policy violations appear consistent across the two academic years. It is too early at the time of this report to assess the fall 2019 semester data, though it is possible that the revision and implementation of the Rensselaer Alcohol and Other Drug Policy may have an impact on the number of reported incidents and findings in the future.

Analysis Drug Violations: Rensselaer did not see a change in reported drug incidents from the 2017-2018 academic year to the 2018-2019 academic year. There was also not a change in number of students found “responsible” to the number of students found “not responsible” for drug policy violations between the two academic years. It is possible that the announcement of the revised Rensselaer Alcohol and Other Drug Policy may have had an impact on student decision-making or reported incidents; though, at the time of this report, it is definitively unclear as to why there was not a change in reported incidents. It is too early at the time of this report to assess the fall 2019 semester data, though it is possible that the revision and implementation of

the Rensselaer Alcohol and Other Drug Policy may have an impact on the number of reported incidents and findings in the future.

Fall 2019 Semester Violations and Sanctions: At the time of this report, the remainder of the alcohol and other drug referrals were pending the judicial inquiry process and did not yet have findings to report, nor sanctions yet assigned.

AOD EDUCATIONAL SANCTIONS	Alcohol Edu for Sanctions	BASICS	Marijuana 101	Substance Use Assessment
2017-18	77	25	18	3
2018-19	92	14	8	5
Fall 2019 (August – December)	10	5	1	0

4. Re-establish the Alcohol and Other Drug Prevention and Education Committee to include new membership and recommit to the committee’s mission of: education, environmental change (policy), and enforcement.

The Alcohol & Other Drug Committee met monthly (minus summers) during the Jan. 1, 2018 – Jan. 1, 2020 review period, working on campus-wide and cohort-specific alcohol and other drug risk-reduction programming. Two campus-wide events, “If They Had Known” (a documentary film & panel discussion), were hosted during the review period. The AOD Committee is currently in the process of seeking a formal charge from the new VP of Student Life with a target date of spring 2020, while also exploring ways in which the committee can expand to have a greater impact on the student body.

Strengths and Weaknesses of RPI Alcohol and Other Drug Programming

At Rensselaer Polytechnic Institute, there are a number of programs in place to address the use of alcohol and other drugs on our campus. These programs occur with the help and support of faculty, staff, students, and local community members. While our analysis of RPI’s student population reflects lower than national averages for alcohol and drug use, RPI believes that we can always do more to reduce unhealthy or dangerous behaviors in regards to alcohol and other drugs.

The strengths of these efforts are that there are always multiple efforts being made, at any given time, to provide alcohol-free events and education around alcohol and drug use. We spend ample time looking at the specific needs of our population and what students would respond to best, while keeping evidence-based practice in mind as we develop our programming. Making programming and other resources readily accessible is also a priority on RPI's campus. The safety of our students is important and the variety of programs designed to help identify and respond to alcohol or drug emergencies is a reflection of that.

In regards to the weaknesses of our programming, we recognize that campus-wide buy-in is important but not always there. In addition, while we assess the outcomes of our individual alcohol and other drug programs, the data sometimes isn't shared or utilized in future programs. This is an area for improvement for us as we move forward with a re-established, re-charged, and re-committed Alcohol and Other Drug Prevention and Education Committee.

Revising Alcohol and Other Drug Programming

The Alcohol and Other Drug Committee seeks to re-establish the Alcohol and Other Drug Prevention and Education Committee to include new membership and recommit to the committee's mission of education, environmental change (policy), and enforcement by working on the following goals:

1. Increase AOD awareness through prevention programming to students
2. Provide AOD support services for students
3. Enhance educational programming/trainings based on evaluative feedback
4. Promote environmental change (policy)
5. Collaborate/consult with the Office of Judicial Affairs around issues of enforcement to ensure timely, efficient, and violation-appropriate educational sanctions.

Through these objectives we hope to renew and revise programming to address weaknesses noted above and uphold our goal to reduce unhealthy or dangerous alcohol or other drug behaviors at Rensselaer.

APPENDIX A

SENIOR WEEK CLASS PROGRAMMING

2019 NWB General Statement of Understanding

Event Eligibility: Senior events are for the Senior Class and are not be available for underclassmen. The Undergraduate Class Dean works in conjunction with the Union Advisor and Class President to enforce criteria for senior week eligibility. Attending events is a privilege and there are several behavioral expectations and policies to be followed in order to maintain eligibility, including the minimum criteria outlined as follows:

1. Everyone in the Undergraduate Senior Class who has petitioned to graduate with the registrar's office.
2. Architecture majors in their 4th or 5th year of study.
3. Case-by-case December 2018 or December 2019 graduates in good judicial standing.
4. 3rd year Physician Scientist Program students in good judicial standing.

*Some events may exclude students under 21 years of age due to nature of the event venue and NY state law. Those in violation of the NYS alcohol law are handled through the RPI Judicial system and jeopardize their ability to participate in senior activities including Commencement.

*Event lists are checked by the Class Dean to ensure judicial compliance with participants as well as that they fit the above criteria.

Event Management:

- Transportation via class sponsored buses is always required to and from events when events take place off campus. Entry to events are denied if required transportation is not utilized. Wristbands are issued for each event at bus check-in.
- Sign up in advance is required for all events unless otherwise specified.
- Members of the Senior Week Event Management Staff include all members of the Senior Week Committee, the officers of the Senior Class, the Class of 2019 Class Council, and students from other class councils who have volunteered to help. The title "Event Management" is used to denote untrained students working to manage the event to the best of their ability. A specific list of members of the Senior Week Event Management Staff is provided for each event.
- The Class of 2019 Event Senior Week Chair recruits and provides training with Union staff and the Senior Class Dean on event procedures and volunteer responsibilities.
- A minimum of four sober event hosts are always present at each Senior Week event. Each event's hosts may be composed of one or two 2019 Class officers, 2020 Class officers, and/or the Senior Week Committee Chair.
- Senior Week Event Management Staff must arrive an hour prior to the event. A half-hour meeting takes place at that time to designate roles and responsibilities and to ensure staff is sober.
- Anyone causing a disturbance to the venue, its staff, buses, or fellow students at the event loses Senior Week privileges. The chairs of the Senior Week event, Union Advisor, Class Dean, and Public Safety are notified in the event of the removal of students from further events.
- No student who appears intoxicated is allowed to enter a Senior Week event, and is not permitted on the buses to any event. Where guests are allowed, if the guest is evicted from an

event, the hosting senior is evicted from the event as well and loses all Senior Week privileges. Any student, staff, or faculty may identify an intoxicated participant.

- At certain events where deemed necessary, Senior Week event management Staff provide supervision using radios, personal phones, or campus phones to facilitate communication and control.

Alcohol:

- Any individual who chooses to drink must present legal proof of age. The consumption of alcohol is limited to those who possess a valid state license, military ID, a state non-driver license, and/or a government issued passport.
- All Event Staff provided by the Class of 2019 are Bystander Intervention or TIPS trained.
- Alcohol is not permitted on the buses to or from any event.
- Non-alcoholic beverages and food is available at each event.
- No class subsidies can be used towards the purchase of alcoholic beverages at any event.
- A packet of Senior Week information, guidelines and consequences is given to all participants via email who sign up for events
- Seniors sign an agreement for Senior Week events that they understand and follow the class guidelines for all events. Seniors who violate these guidelines can lose privileges for the event or for all Senior Week activities if deemed appropriate by Class Dean, Union Advisor, and Class President. Minors consuming alcohol are barred from all Senior Week events. Their names are removed from the database to ensure they cannot re-enter the events that week.
- No drinks are passed to underage students. Anyone seen passing a drink to an underage student will result in immediate expulsion of both parties from the Senior Week event without a refund.
- Violations of New York State liquor laws are reported to the Dean of Students Office.
- Logs are kept on all actions taken. All warnings or expulsions documented are given to Dean of Students Office in an ongoing and updated manner.
- Anyone serving as Event Management staff is not permitted to drink alcoholic beverages at any event that they are working at or 8 hours prior to working. The penalty for any staff that violates this is removal from the event and all events that follow by the administrative staff.

General Policies and Procedures:

- Advertisements are subject to review by the Union Administration and the Alcohol and Other Drug Advisory Committee with adequate time for changes, if necessary.
- Anyone serving as Event Management staff is not permitted to drink alcoholic beverages at any event that they are working at or 8 hours prior to working. The penalty for any staff that violates this is removal from the event and all events that follow by the administrative staff.
- Alcohol is not permitted on the buses to or from any event.
- Non-alcoholic beverages are available at all events.
- All warnings or expulsions are documented and made available to the administration staff as well as Event Management for all events.
- If medical emergencies arise, the Event Management person or the person who found the emergency will immediately call for emergency help. The sober hosts is then notified. Incident

logs are kept all year. Senior Week Committee members and officers and all Event Management staff stay in communication through personal cell phones.

- In case of emergency, Event Management Staff will contact Public Safety (asking for the Dean on Duty) and/or 911 (if off-campus). The Union Advisor will also be notified immediately.
- All Event Management staff are provided all necessary emergency contact information.
- Students show their RPI ID and legal form of ID when required, and present tickets for the event in order to enter the event.

Event Check-In Process:

- Students must sign-up before the event by the sign-up deadline, unless otherwise dictated, or they will not be admitted to the event.
- Students must have their RPI ID in order to sign-in.
- Students are subject to bag search before boarding of buses and should comply if requested
- If the event involves alcohol, students must have their government ID as well as be 21 years old or older.
- Students must tap their RPI student ID at check-in.

2019 SENIOR WEEK EVENTS (WITH ALCOHOL PROVIDED OR FOR PURCHASE):

** BUSING IS REQUIRED FOR ALL OFF-CAMPUS EVENTS**

Monday May 13: Fort Orange Brewery Tour

No Guests Allowed, MUST be 21+ to drink; Legal ID and Student ID required to check-in

Time: 12:00 pm - 2:00 pm

Capacity: 175

Location: South Pearl St. Albany

Cost: \$10, includes lunch by Defazios

Description: Get a tour of Fort Orange Brewery. They will discuss the brewing process and how they got their start. Pint or tastings can be purchased by 21+ Guests.

Check-in procedure: 11:15 am at McNeil Room. Check in by last name, have student ID ready.

Monday May 13: Barrington Solar Brewery Tour + Lunch

No Guests Allowed, MUST be 21+ to drink; Legal ID and Student ID required to check-in

Time: 11:00 am – 2:00 pm

Capacity: 100

Location: Great Barrington, MA

Cost: \$20, includes lunch in a banquet space

Description: Get a tour of solar powered Barrington Brewery. They will discuss the brewing process and their lead engineer will give a tour of their system. Pint or tastings can be purchased by 21+ Guests. Buffet lunch provided in their banquet facility.

Check-in procedure: 9:45 am at McNeil Room. Check in by last name, have student ID ready.

Monday May 13: Senior Banquet

No Guests Allowed, MUST be 21+ to drink; Legal ID and Student ID required to check-in

Time: Cocktail Hour 6:00 pm; Dinner 7:00 pm – 10:00 pm

Location: Albany Marriott Hotel – Albany, NY

Cost: FREE (sponsored by the Office of the President)

Dress: Formal – Cocktail dresses, slacks, ties, jacket optional

Description: Join Dr. Jackson, the President's Cabinet, as well as many faculty and staff for an evening of dinner and dancing, as we celebrate our time at RPI. Reception begins at 6:00 pm with a cash bar. Dinner is at 7:00 pm. The Office of Student Life will be presenting awards to four students and we will be presenting the 2019 Dedication & Devotion Awards to three faculty or staff members!

Check-in procedure: 5:00 pm at McNeil Room. Check in by last name, have student ID ready.

Tuesday May 14: Captain JP Hudson Cruise

No Guests Allowed, Cash Bar Available, MUST be 21+ to attend; Legal ID and Student ID required to board boat

Time: 6:00 pm – 9:00 pm

Location: Hudson River

Cost: \$30

Dress: Semi-Formal

Description: Enjoy a scenic cruise down the historic Hudson River with your fellow graduating seniors. This Senior Week favorite will feature DJ entertainment and dancing, along with a full buffet dinner and a cash bar. Don't miss out on this signature event! All attendees must be 21 or older to attend this event. Please wear dressy attire.

Check-in procedure: Check in by last name at the McNeil Room starting at 5:00 pm.

Tuesday, May 14: Trivia at the Clubhouse Pub

No Guests, Cash Bar Available, MUST be 21+ to drink; Legal and Student ID required

Time: 7:00 pm

Location: The Clubhouse Pub

Cost: FREE

Capacity: 50

Description: Enjoy appetizers, drinks, and team trivia! Prizes for winning teams!

Wednesday, May 15: Paint Night

No Guests, Cash Bar Available, MUST be 21+ to drink; Legal and Student ID required

Time: 6:00 pm

Location: McNeil Room

Cost: \$15

Description: Enjoy appetizers, drinks, and paint a guided scenic painting. All supplies and guided instruction provided!

Check-in procedure: Check in by last name at the Mother's starting at 5:00 pm.

Thursday May 16: Zero Year Reunion Brunch

No Guests Allowed, MUST be 21+ for champagne toast; Legal ID and Student ID required

Time: 11:00 am – 1:00 pm

Location: Heffner Alumni House

Cost: \$15

Description: What comes before your 1st Year Reunion? Your Zero Year of course! This is brunch is our way to welcome you into the Rensselaer Alumni Association. Join us for a brunch buffet and a complimentary champagne toast from President Shirley Ann Jackson, as well as other well-wishes from members of the RPI community. Our class gift and class banner will be presented! Dress code will be formal.

Check in procedure: Check in by last name at the Heffner Alumni House at 11:00 am.

2018 SENIOR WEEK EVENTS (WITH ALCOHOL PROVIDED OR FOR PURCHASE):

**** BUSING IS REQUIRED FOR ALL OFF-CAMPUS EVENTS****

Monday May 14: Senior Banquet

No Guests Allowed, MUST be 21+ to drink; Legal ID and Student ID required to check-in

Time: Cocktail Hour 6:00 pm; Dinner 7:00 pm – 10:00 pm

Location: Albany Marriott Hotel – Albany, NY

Cost: FREE (sponsored by the Office of the President)

Dress: Formal – Cocktail dresses, slacks, ties, jacket optional

Description: Join Dr. Jackson, the President's Cabinet, as well as many faculty and staff for an evening of dinner and dancing, as we celebrate our time at RPI. Reception begins at 6:00 pm with a cash bar. Dinner is at 7:00 pm. The Office of Student Life will be presenting awards to four students and we will be presenting the 2018 Dedication & Devotion Awards to three faculty or staff members!

Check-in procedure: 5:00 pm at McNeil Room. Check in by last name, have student ID ready.

Tuesday May 15: Captain JP Hudson Cruise

No Guests Allowed, Cash Bar Available, MUST be 21+ to attend; Legal ID and Student ID required to board boat

Time: 6:00 pm – 9:00 pm

Location: Hudson River

Cost: \$30

Description: Enjoy a scenic cruise down the historic Hudson River with your fellow graduating seniors. This Senior Week favorite will feature DJ entertainment and dancing, along with a full buffet dinner and a cash bar. Don't miss out on this signature event! All attendees must be 21 or older to attend this event. Please wear dressy attire.

Check-in procedure: Check in by last name at the McNeil Room starting at 5:00 pm.

Thursday May 17: Zero Year Reunion Brunch

No Guests Allowed, MUST be 21+ for champagne toast; Legal ID and Student ID required

Time: 11:00 am – 1:00 pm

Location: Heffner Alumni House

Cost: \$15

Description: What comes before your 1st Year Reunion? Your Zero Year of course! This is brunch is our way to welcome you into the Rensselaer Alumni Association. Join us for a brunch buffet and a complimentary champagne toast from President Shirley Ann Jackson, as well as

other well-wishes from members of the RPI community. Our class gift and class banner will be presented! Dress code will be formal.

Check in procedure: Check in by last name at the Heffner Alumni House at 11:00 am.

**APPENDIX B
OFFICE OF THE GREEK LIFE COMMONS
(SEMM ACTIVE JAN. 1, 2018 – MAY 18, 2019)**

Office of the Greek Life Commons Social Event Management Manual

Prepared by:
Office of the Greek Life Commons
Troy, NY 12180
518.276.6284

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I. Purpose: Social Event Management Manual

The Social Event Management Manual (SEMM) exists to serve chapters, alumni, & staff to provide resources, education, and compliance expectations for chapters of the Greek Life Commons at Rensselaer who wish to host a social event with Alcohol safely for their members and their guests. There are three core areas that this manual addresses: Safety, Education, & Compliance. The sections of the manual and appendices incorporate policies of the Institute, state & federal laws, national/international headquarters best practices, and feedback of Greek students, alumni, & staff.

II. Core Areas

1. Safety:

The safety of members and their guests is the primary purpose for the practice of risk management in our Greek community. With proper risk management, organizations can host events with alcohol present while still taking measures to reduce harm and increase the safety of their members and guests.

2. Education:

This manual provides numerous resources as well as suggestions that are designed to educate the members and alumni of the Greek Life Commons on laws and policies related to the use of alcohol for Greek social events, as well as practices that can reduce risk and potential harm.

3. **Compliance:**

As recognized organizations of the Greek Life Commons at Rensselaer, it is important that all of our organizations understand and comply with the governing laws and policies that are applicable from New York & Federal laws, Institute policies in the Student Handbook, The Relationship Statement between Rensselaer and Fraternities and Sororities, Office of the Greek Life Commons policies, national/international headquarters laws & policies, and that of the City of Troy. Organizations that knowingly or unknowingly violate these rules will be held accountable through the Dean of Students office or other appropriate governing entities.

III. **Policies and Guidelines**

1. **Types of Events permitted:**

a. **Chapter Events (In-House) using a Third Party Vendor.** These events are by invitation only. If non-members are in attendance, capacity must be within the facility's maximum occupancy of its assembly space. Invitations are limited to one individual who is named per invite. Third Party Vendor events must end no later than 2:00 AM and alcohol service is limited to no more than 4 hours and 1 drink/ (person 21 years old or over)/hour during the event. Event must be registered through OGLC.

b. **On-Site Chapter Event (BYOB).** These events are invitation only. If non-members are in attendance, capacity must be within the facility's maximum occupancy of its assembly space. Invitations are suggested to be limited to two individuals invited per member, but in total cannot exceed the guidelines outlined in the event size restrictions on page 5 of this manual. Alcohol service is limited to no more than 4 hours and 1 drink/ (person 21 years old or over) and must be Bring Your Own Beverage (BYOB). Under no circumstances are chapters, individuals or alumni/ae permitted to purchase or provide alcohol for chapter events for anyone other than their individual person; as this would violate the expectations of the Bring Your Own Beverage (BYOB) policy. Distilled spirits including all hard liquor are prohibited. On-site Chapter Events must end no later than 2:00 AM. Event must be registered through OGLC.

c. **Off-Site Chapter Events:** These events must also be registered, as the organization is expected to register any events with alcohol. It is expected that all organizations use the same risk management approach for off-site events as they would for on-site events. (i.e. formals, semi-formals).

d. **Note: Open Social Events with alcohol are PROHIBITED.**

Open Social Events are defined as: any social function at which alcoholic beverages are to be served and to which non-members are invited by a blanket or open invitation, expressed or implied. Any social function to which non-members are invited through advertising or publicity including but not limited to signs, posters, billboards, handouts, and/or the use of electronic/social media. (Including events at non-chapter owned/operated locations including but not limited to: taverns, pubs, banquet facilities, clubs, or other privately owned/rented properties of members or friends used on behalf of the Greek Lettered Organization.)

e. **Alumni Events hosted at Chapter Facility**

Alumni events at the chapter house that will include alcohol must still be registered with OGLC. In this event the Alumni group should contact the Associate Dean for Greek Life Commons to

discuss the SEMM and how they can fill out the same forms along with any unique alumni-event related details as approved by OGLC.

2. Registering Events:

- a. Periods when events **may not** be registered:
 - i. Two weeks prior to the start of classes each semester until the day after the end of formal recruitment/rush as defined by the IFC and Panhel.
 - ii. Throughout Reading days and Finals until one week after the Finals have concluded or 1 week following Spring Graduation.
 - iii. Any Sunday, Monday, Tuesday, or Wednesday unless specific permission given by the OGLC.
- b. To host any event, the chapter must be a Rensselaer recognized organization and in good standing with the DOSO, OGLC, IFC and/or Panhel.
- c. Any restrictions placed upon organizations by their National/International office related to hosting social events with alcohol will be honored by OGLC, IFC, & Panhel.
- d. Checklist before registering an Event
 - i. 50% of the chapter must be TIPS trained or alternately trained on alcohol related risk management approved by OGLC.
 - ii. The chapter must have adequate insurance coverage and a copy of that insurance certificate is on file with OGLC in accordance with the Relationship Statement.
 - iii. Chapter President, Social Chair and Risk Chair must have attended Social 101 training (offered during formal recruitment period each semester before first social events with alcohol can be registered). If members cannot attend, an individual meeting with the Associate Dean for Greek Life Commons to review the SEMM and appropriate policies for registration may count towards training at the discretion of OGLC.
1. Advisors signing Appendix A are expected attend if possible.
 - iv. The chapter President, Social Chair and an Advisor must sign and submit the Social Event Management Agreement form to OGLC. (Appendix A)
 - v. The chapter President and Advisor must sign and submit the Social Responsibility Agreement form to OGLC. (Appendix B)
- e. Events are required to be registered with OGLC ten (10) calendar days prior to the event. The chapter must submit an event application form to the office of the Greek Life Commons to register the type of event, note the number and who are the invitees, and risk management procedures. (Appendix C)

*This deadline allows for all registration requirements to be checked and allows time for forms to be resubmitted if necessary. Approval **may** be given on a case-by-case basis for registrations submitted past this deadline. Submission of forms is not a guarantee of approval, OGLC reserves the right to deny any request for events involving alcohol.*

3. Monitoring Events:

- a. Events are required to conform to and not exceed the maximum occupancy of the facility. At no time should the event become overcrowded to the point where safety is a concern. Events should not continue if the management of the event is compromised or become non-existent. **All registered events must end no later than 2:00 AM.**

- b. It is required that individuals who **appear** intoxicated are not permitted to drive nor should any chapter member attempt to transport intoxicated individuals. Chapters are expected to contact Public Safety or Emergency services immediately if an individual appears to be severely intoxicated and/or impaired. (see Student Handbook: www.doso.rpi.edu)
- c. Concise invitation guest lists for each function are required for members, alumni/alumnae, and all non-members who have been invited or will be in attendance.
- d. Decorations are required to meet all fire code regulations.
- e. Specifically for an alcohol related event, members and invited guests are required to show a valid driver's license, military ID, or passport. It is recommended to additionally show a valid Rensselaer or student ID at the door. A Rensselaer ID is not permitted to be utilized as a substitute for government issued identification, as it does not provide a birthdate for individuals to confirm if they are over 21.
- f. All Members and invited guests at alcohol related events, which are of age, are required to receive a wristband or hand stamp upon entering the event. All members & guests who are under the legal drinking age should be marked as such. The hosting organization is responsible for enforcing that wristbands/indicators are not transferred to underage guests/members.
- g. Fraternities and sororities are expected to deny admittance and/or alcohol to individuals who are likely to be irresponsible in their use of alcohol and/or with whom the fraternity/sorority cannot exercise reasonable control. This includes individuals who are intoxicated to the point of drunkenness or who exhibit reckless behavior. **The chapter has the right and responsibility to deny admittance to anyone it thinks is already impaired by alcohol or other drugs, even if the person is on the invitation list.** If an individual is denied admittance and the chapter needs assistance, the chapter is expected to call the proper authorities.
- h. **For ALL Functions:** fraternities and sororities are required to assign monitors who will not consume alcohol throughout the duration of the event and who will monitor the activities of both members and invited guests, with the objective of promoting compliance with Institute rules, policies and guidelines and New York State law.
- i. **Event size restrictions:** Events must adhere to the following restrictions or they will not be registered and if they should exceed these restrictions at any time can be shut down by the event monitors, public safety, or other authorized authority.
- i. **Single organization event:** The number of current active and new members on file with OGLC, with an allowance of 3 guests per member maximum (2 per member recommended).
1. (Example: ABG has 25 total active and new members, they can invite 75 guests for a total of 100 persons at the event. If XYZ has 70 members, then they can invite 210 members for a total of 280.)
- ii. **Co-hosting events:** The hosting chapter follows the 3:1 from above, while the visiting organization is restricted to a 2:1 guest to member ration.
1. (Example ABG & XYZ groups are co-hosting at ABG's chapter house, ABG has their 25 members with a 3:1 guest (100 total) plus XYZ's 70 members with a 2:1 (210 total) for a grand total of 310 total people allowed at that event. *At no time is the total number of people permitted to exceed fire code for the event space. If the maximum allowed ratio exceeds fire code, a lower ratio must be utilized that does not exceed fire code limits.*

j. **A minimum of ONE (1) monitor for every twenty-five (25) guests is expected for each event. A list of the names of monitors is required to be posted in clear view at the main entrance.**

k. **Monitors are expected to:**

i. Monitor the entire public assembly space and be familiar with the chapter's security plan.

ii. Monitor the designated alcohol distribution center to encourage and undertake reasonable efforts to prevent overcrowding, transfer of hand stamps or wristbands and underage drinking. This area should never exceed capacity.

iii. Assist in the responsibility to check valid identification of members and guests and reject questionable identification.

iv. Monitor the front entrance, other entrances, parking lots and other outdoor areas.

v. Stop those leaving the party from taking any open containers with them.

vi. If an altercation and/or fight should occur, notify appropriate authorities immediately. Do not attempt to intervene or put anyone at risk of being injured.

vii. If medical attention is needed for a person due to excessive alcohol consumption, call 911, it is recommended to mention the Institute's Good Samaritan policy.

4. Alcohol Limitations, Distribution, & 3rd Party Vendors

a. Alcohol consumption is limited to 1 drink/ (person 21 years old or over)/hour; total hours of operation are not to exceed four (4).

b. Alcohol Distribution Center- One centralized location is expected to be established for the distribution of food and non-alcoholic beverages; a second distribution center is expected to be established for the distribution of alcoholic beverages that are provided by the guest (BYOB) unless the event is being held by a third-party vendor. Additional food and non-alcoholic beverage stations are encouraged and should have a monitor to make sure non-alcoholic drinks remain non-alcoholic. Service monitors are expected to not serve anyone of age who may look or be intoxicated.

c. Non-alcoholic beverages and food are available.

d. It is required that no alcohol is present at any recruitment or new member function (i.e. bid day parties).

e. It is expected that no member will permit, tolerate, encourage or participate in activities that either contribute to or can be construed as high risk or promoting binge drinking.

f. No alcohol shall be served or consumed outdoors.

g. Distilled spirits (liquor) are prohibited from any event.

h. Large/Bulk quantities and Hard alcohol are prohibited (kegs, beer balls, and any other bulk containers of alcohol).

i. Only contracted third party vendors with current NY liquor licenses may use kegs or hard alcohol to make mixed drinks, provided they are operating a cash bar and not an open bar.

j. "Home-made" alcoholic beverages such as beer, wine, cider etc... are prohibited during registered social events and are otherwise discouraged on chapter owned premises.

k. Drinking games involving alcohol of any sort are strictly prohibited.

l. No money may be charged for any event at which alcohol is present unless a license or permit is obtained from New York State Liquor Authority.

I. All chapters are expected to follow all guidelines for events with alcohol as outlined in the *Rensselaer Alcohol Policy* as well as their individual organization policies.

5. Measurement and Enforcement

- a. The Rensselaer Public Safety Office and the Dean of Students Office (On Call Duty Dean) will receive a list of registered events weekly.
- b. Chapter Advisors are to be notified by Chapter leadership that an event is being planned, date of the event, and nature of event.
- c. Any chapter who hosts an event that is not registered with OGLC or not in compliance with Institute, IFC, Panhel, and New York State law, regulations, and policies will be subject to disciplinary action.
- d. Chapters who host unregistered events having alcohol available will be subject to at least one semester social probation and, if warranted, judicial action, which can result in further disciplinary action.

6. Potential Consequences and Sanctions

The Rensselaer Handbook of Student Rights and Responsibilities provides the overarching Grounds for Disciplinary Action and explanation of the judicial process. It should be reviewed and can be found at: <http://doso.rpi.edu/setup.do>

Below is also a list of sanctions that DOSO may utilize when determining an appropriate outcome for chapter misconduct:

1. Educational

The Dean of Students Office and respective judicial officers may design sanctions that are specific to an individual case when it is determined that educational value may result and the interests of the Institute community are maintained.

2. Social Probation

This status is applied as a result of a breach of specific social regulations. Its primary effect is to suspend a privilege related to the nature of the offense and/or restrict access to specific campus facilities or programs.

3. Disciplinary Probation

This action constitutes a change in status where the organization is no longer in good standing, but continues to be recognized by the Institute. The chapter is permitted to retain recognition at the Institute, but under certain stated conditions depending upon the nature of the violation and upon the potential learning value that may derive from such a restrictive measure.

4. Loss of Recognition

The Dean of Students Office may review whether the chapter should be allowed to maintain its status as a recognized chapter. The Dean of Students Office can determine that a chapter loses privileges associated with Institute recognition.

IV. Additional Resources

- **Statement of Relationship**
 - The Statement of Relationship between Rensselaer Social Fraternities and Sororities can be found here: http://www.rpi.edu/dept/doso/resources/greek/statement_pdf_version.pdf
- **Dean of Students Office:**
 - The Dean's office has authority over all violations of the student handbook. The Student handbook is featured on the home page and has information regarding Alcohol & Other drugs at RPI as well as the Good Samaritan Policy: <http://doso.rpi.edu/setup.do>
- **RPI Student Health Center:**
 - Has resources related to Alcohol & Other Drugs, education, Alcohol Anonymous, TIPS Training & others. <http://studenthealth.rpi.edu/>
- **RPI Public Safety:**
 - Officers dedicated to the safety of all RPI students. May be called if any members/guests become problematic and chapter needs assistance. http://rpi.edu/dept/public_safety/
- **North-American Interfraternity Conference (NIC)**
 - <http://www.nicindy.org/>
- **National Panhellenic Conference:**
 - www.npcwomen.org
- **National Pan-Hellenic Council:**
 - www.nphchq.org
- **National Association of Latino Fraternal Organizations:**
 - www.nalfo.org
- **Fraternal Information & Programming Group:**
 - www.fipg.org

EVENT MANAGEMENT AGREEMENT FOR RECOGNIZED FRATERNITIES AND
SORORITIES AT RENSSELAER POLYTECHNIC INSTITUTE

Through the development of the Social Event Management Manual, the RPI Greek Life Commons has made strides toward improving the standards of its member organizations. Adherence to chapter, state, Inter/national fraternity/sorority, and Institute rules and regulations surrounding the use and distribution of alcohol is a mandatory component of recognition as an organization at Rensselaer. Compliance with the Social Event Management Manual will dictate how an organization can proactively address alcohol-related issues.

By way of this agreement, I agree to adhere to the Social Event Management Manual at Rensselaer Polytechnic Institute. I have read, understand and will comply with these guidelines. I also understand that it is my responsibility to plan, organize, oversee and execute all events as outlined in the *Fraternity and Sorority Event Management Guidelines*. I understand that violations of these guidelines (which include NYS laws, Local laws, Fraternity and Sorority Inter/national rules, and Institute Policy) can be grounds for loss of Institute recognition.

I hereby acknowledge that I have received and read the Social Event Management Manual.

Please sign and return this form to the Office of the Greek Life Commons/Residence Education.

Chapter: _____ **Date:** _____

Chapter President: (Print Name) _____

Signature: _____

Social Chair: (Print Name) _____

Signature: _____

Chapter Advisor: (Print Name) _____

Signature: _____

**Note: this document must be resubmitted as often as any of the following positions are changed within the chapter: President, Social Chair, & Chapter Advisor*

SOCIAL RESPONSIBILITY AGREEMENT FORM

Whereas the Office of the Greek Life Commons, IFC and Panhel, and the AIGC were created to promote Greek Life and insure the sustainability of the Greek community at Rensselaer Polytechnic Institute,

And, whereas _____ Fraternity/Sorority has adopted the guidelines and principles of the OGLC, IFC, Panhel, and also wishes to insure the sustainability of the Greek community which includes self-governance by Fraternities/Sororities,

And, Whereas, the above listed Fraternity/Sorority understands that it is solely responsible for the actions of its own organization and the DOSO, OGLC, IFC, Panhel, and AIGC has no responsibility for the acts, errors or omission of Fraternity/Sorority.

Now therefore in furtherance of the goals and principles articulated herein, the parties hereby agree,

1. The above named Fraternity/Sorority shall act in accordance to the Statement of Relationship between Rensselaer and Social Fraternities and Sororities, The Rensselaer Handbook of Student Rights and Responsibilities and the Social Event Management Manual.
2. The organization understands that it may be subject to sanctions by DOSO and other judicial officers if the organization does not adhere to the guidelines it has pledged itself to abide by.
3. The organization and its' members agrees, in case of an emergency, to grant house access to Institute administrators or other appropriate authorities and to assist the staff/authorities in a helpful and mutually respectful manner.
4. This agreement shall continue in force until such time when the chapter holds re-elections and a new President is elected or the agreement is terminated due to judicial sanction.

OGLC Signature

Chapter President Signature

Chapter Advisor Signature

Print Name

Print Name

Print Name

Date

Date

Date

Social Event Application – Rensselaer Polytechnic Institute

The request to hold a social event must be received at the office of the Greek Life Commons (Commons Building) during normal business hours at least ten (10) days before the event.

_____ (Name of Organization) submits registration to hold a social event with alcohol.

Name of any co-hosting organizations for this event (if applicable): _____.

Address of Event: _____ Date of Event: _____

Primary Contact Name: _____

Primary Contact Cell Phone Number: _____

Theme (if applicable): _____

Time of Event Start: _____ End: _____

	Host Chapter	Co-Host	Total:
# of Total Actives/new member on chapter roster:	_____	_____	_____
# of Invited Attendee (Cannot exceed 3:1 ration):	_____	_____	_____
Invitation list, including all members is attached: YES or NO			

Total Event Attendance: _____

of Invited Guests Under the age of 21 (total): _____

Alcoholic Beverages: Beer Wine

Non-Alcoholic Beverages: (Please list types): _____

Food Provided: (Please list types): _____

Event Checklist:

- Sober monitors are identifiable
- President and Social chair have attended Social 101
- List of monitors is posted at the door
- Attendees being permitted entrance to the event are listed on the invitation list as submitted to OGLC
- Non-invited guests (i.e. not on the invite list) are not permitted to enter
- Student ID plus a valid driver's license, military ID, or passport are being checked

- A hand stamp or wristband is used to designate invited guests as 21 or over
- Some mark or identifier is used to designate invited guests under 21
- A means of indicating the number of drinks served to a person who brought their own
- Event is not being held during Rush/New Member Recruitment period
- Event is not being held as a new member/pledge event
- A consistent supply of non-alcoholic drinks are supplied
- Drinks containing alcohol are distributed appropriately and monitored consistently
- Sufficient food is available and readily accessible
- Event is limited to the common areas and/or large open space on ground floor as required for risk management
- Event is not occurring outdoors
- Outdoor area is being monitored and checked for excessive noise
- All exits are clearly marked in case of emergency evacuation

The sponsoring organization agrees to comply with all NYS laws, City of Troy ordinances and Institute policies. It is understood that the sponsoring organization is responsible and accountable for adhering to all policies of the Social Event Management Manual. As the designated event contact of this organization, I acknowledge that I have read reviewed and uphold the content of the Social Event Management Manual and am authorized to accept full responsibility for the event on behalf of my organization. I acknowledge that this organization, its membership, and advisor have read, reviewed and agree to the terms, guidelines and policies stated in the Fraternity and Sorority Event Management document, uphold Institute policies, and comply with NYS law and City of Troy ordinances.

SUBMISSION IS NOW THROUGH ONLINE FORM ONLY.

The online form can be found at:

https://rensselaerpolytechnicinstitute.formstack.com/forms/social_event_application

APPENDIX C

RENSELAER ALCOHOL AND OTHER DRUG POLICY FOR STUDENTS

Implementation May 19, 2019

(Revised January, 2019) General Statement

Rensselaer Polytechnic Institute is a campus where we place a high priority on the health and safety of all members of the campus community – students, faculty, staff and visitors. The Institute strives to provide an environment where all students are able to pursue their dreams and aspirations. At the same time, we face stark realities regarding the harm often caused by the use and abuse of alcohol and other drugs in communities around us and on our campus. In light of the risks and dangers presented by the use and abuse of alcohol and other drugs by students, we develop, promulgate, and enforce policies, procedures and accountabilities that reflect our institutional values.

The Institute's aim is to maintain an alcohol and other drug policy that is clear in its expectations; applies in an appropriate manner across student residential and organizational affiliations; informs and educates individuals with regard to the policy and the risk factors associated with use or abuse; creates an environment that promotes safety and individual accountability; and maintains a healthy campus community where problems associated with alcohol and other drugs are minimal.

The overall philosophy of the Institute is that individuals and organizations in the Rensselaer community are responsible for their own actions. When making decisions to consume an alcoholic beverage or to provide alcoholic beverages to others, individuals and organizations must be mindful of the inherent consequences and risks involved. In addition, they are responsible for understanding and complying with applicable laws. The Institute will not shield individuals or organizations from the legal consequences of their actions should they choose to violate these laws.

This policy applies as stated, regardless of state, locality or other jurisdiction in which the offense occurs. The regulations in this policy are designed to encourage consistent and reasonable standards in our campus community. It is expected that all members will contribute to maintaining a positive and healthy living and learning environment by adhering to this policy.

I. STATE AND LOCAL LAW RELATING TO ALCOHOL

Laws relating to alcohol exist at both the state and local level, and can result in severe penalties, including imprisonment. While Rensselaer-related activities to which this policy applies can occur in any jurisdiction, including international locations, the following are examples for illustrative purposes only:

- New York State Law

prohibits consumption and possession of alcohol by persons under 21 years of age, and the providing of alcohol to persons under 21, with the provider subject to both criminal sanctions and “dram shop” liability for injuries to third parties caused by the intoxicated minor;

- prohibits driving while intoxicated (DWI) at a blood alcohol level of .08, and driving while ability impaired at a blood alcohol rate of .05, both of which can result in fines and imprisonment; and
- prohibits anyone under 21 years of age from driving with as little as a .02 blood alcohol level, with a loss of license for six months or until the driver turns 21, whichever is longer.

- City of Troy Code

- Prohibits open containers of alcohol in public or in vehicles;
- Requires a permit to sell alcohol, and for the holding of private “house parties” where admission is charged or any food or beverages are sold.

II. INSTITUTE REGULATIONS ON ALCOHOL

The unlawful manufacture, distribution, dispensing, possession, or use of alcohol is prohibited on Institute property or as part of any activity sanctioned or sponsored by the Institute. The administration at Rensselaer will not authorize events where drinking under the legal age, as determined by applicable law, will be knowingly permitted. Individuals and organizations who sponsor approved events involving alcoholic beverages shall assume full responsibility and liability for the event and for the behavior of event participants and attendees.

In our continuing commitment to adhere to Institute policy and applicable laws, any Rensselaer recognized student organization found to have served alcohol to an underage individual at any university or group sanctioned or sponsored activity (on or off campus) will, at minimum, be subject to suspension of two years (6 consecutive semesters). In addition, all organization alcohol privileges are subject to revocation while a group is under investigation and for the duration of the disciplinary process.

Note: Vaporizing, inhaling, and other methods of absorbing alcohol are also considered consumption of alcohol, and are also prohibited.

A. Possession or consumption of alcoholic beverages is prohibited:

1. At all Institute owned, controlled, or affiliated residential facilities that house undergraduate students;

2. At the residential facilities of any recognized or affiliated student organizations, or groups, including but not limited to fraternities and sororities;
 3. On campus, on Institute property, at Institute events, and at events or programs held or sponsored by the Institute or by Rensselaer student organizations, except in accordance with this policy by persons 21 years of age or older as follows:
 - At events held at approved locations, other than residential facilities described in A.1 and A.2 above, for which required approvals have been obtained pursuant to Section III and Section IV (D) of this policy;
 - In areas licensed for regular beer and wine service.
- B. Possession or consumption of alcohol by any person under age 21 on campus is a violation of this policy and the Rensselaer Grounds for Disciplinary Action (GDA) for students; such conduct on the part of an employee is a violation of Human Resources policies.
- C. Any person under age 21 who misrepresents her/his age in order to obtain alcohol has violated the GDA if that person is a student; such conduct on the part of an employee is a violation of Human Resources policies.
- D. Any person who supplies or makes alcohol available to someone under age 21 has violated this policy and the law. If that person is a student, they have violated the GDA; such conduct on the part of an employee is a violation of Human Resources policies.
- E. In accordance with state law, no money may be charged for any event at which alcoholic beverages are present unless a license or permit is obtained from the state liquor authority.
- F. An Institute alcohol permit must be obtained from the Alcohol Review Committee (c/o the Student Health Center) for any event occurring on Institute grounds at which alcohol is served or present. Exceptions are:
- Licensed designated area of Rensselaer Union; or
 - Buildings leased or rented to faculty, staff or private non-student groups
- G. The consumption of alcohol or possession of an open container of alcohol is prohibited in all generally accessible or common areas on campus, including but not limited to corridors, stairwells, athletic facilities, elevators, lounges, classrooms, labs or outside campus areas (i.e. Quad) unless an alcohol permit has been obtained for a designated area. At no time may alcohol be consumed in potentially hazardous environments.

- H. Displays of any alcohol related items or materials visible to the public; including but not limited to alcoholic beverage containers (empty or full), banners or signs are not allowed in any residential facility.
- I. Events shall not include any activity which encourages the use and/or abuse of alcohol.
- J. The serving or availability of alcohol at events being held in or about an undergraduate or student organization residential facility as described in Section II (A) is prohibited.
- K. The presence, possession, or use of large quantities of alcohol on campus including but not limited to kegs, beer balls, or any other bulk containers of alcohol, is prohibited on Institute grounds with the exception of areas holding NYS license for beer and wine service.
- L. Beverages containing hard alcohol (defined as 15% or more alcohol by volume (ABV)) are prohibited at events involving students.
- M. Alcohol will not be permitted at Rensselaer athletic events.
- N. Off campus events: It is expected that all members of the Rensselaer community will comply with all governmental laws related to alcohol. Any Rensselaer group that plans an off campus event involving alcohol must adhere to the Rensselaer Alcohol and Other Drug Policy for students. Faculty and staff must adhere to applicable Human Resources Policy.
- O. Advertising of any event must not imply that the event is for the purpose of consuming alcohol and may not be displayed before the permit to serve alcohol is obtained. No specific mention of alcohol is allowed in the advertising. The words "beverages" and "refreshments" are acceptable.
- P. At any event where alcohol is available, a non-alcoholic beverage (in addition to water) must be equally and continuously accessible and available.
- Q. Alcohol may not be served at any event unless food is also served. The food should include items high in protein and carbohydrates.
- R. The sponsor or host is responsible for implementing reasonable measures to ensure that alcohol is not served or made available to persons under age 21 or who are intoxicated. Sponsors must ensure that all alcoholic beverages are provided by a licensed third party vendor who will certify that all servers are properly trained. Contact the Alcohol Review Committee ("ARC") for training information.
- S. The server(s) of alcohol will be sober and must not consume alcoholic beverages prior to, or during the event, or on the premises where the event is held.

- T. Guests will not be allowed to bring additional alcohol to an event. The only alcohol permitted for consumption is that specified on the ARC permit.
- U. "BYO" ("Bring Your Own" Alcohol) events will not be permitted.
- V. Positive proof of age is required at any event at which alcohol is served and/or consumed. No licensee, or agent, or employee of such licensee shall accept as written evidence of age by any such person for the purchase or service of any alcoholic beverage, any documentation other than:
 - a. a valid driver's license or non-driver identification card issued by the commissioner of motor vehicle, the federal government, any United States territory, commonwealth or possession, the District of Columbia, a state government within the United States or a provincial government of the dominion of Canada, or
 - b. a valid passport issued by the United States government or any other country, or
 - c. an identification card issued by the armed forces of the United States.
- W. The serving or availability of alcohol must be limited to a single designated point of service. Consumption of alcohol is only permitted in the approved area designated for the event.
- X. Alcohol and Drug Policies for faculty and staff are contained in the Human Resources Policy Guidelines Manual (#800.4, Alcohol Use and Possession; and 800.5, Use and Possession of Illegal Drugs).

III. APPROVAL PROCEDURES FOR ON-CAMPUS EVENTS

- A. Rensselaer requires that all groups obtain prior approval from the Alcohol Review Committee ("ARC") to serve alcoholic beverages anywhere on campus except when the activity is in an area covered by a food service license and is part of normal or daily operations. Approval of alcohol permits is NOT automatic.

Approval may be based on:

1. The nature of both the event and the facility.
2. The capacity of the facility.
3. Demonstration by the sponsoring organization of its ability to comply with State and Institute regulations.
4. Nearby scheduled activities.
5. The number of underage (younger than 21) participants; if the percentage of underage attendees is 20% or higher, the function will generally not be approved.
6. Where and how alcohol will be available.
7. The past history of event or sponsor.
8. Additional information may be requested by the ARC.

- B. Campus events that are open to all students or where 20% or more of the attendees will be under age 21 will generally not be granted an alcohol permit.
- C. Alcohol may only be served at approved events:
 - On Monday through Thursday from 4 p.m. until midnight;
 - On Friday from 4 p.m. until 2 a.m. Saturday;
 - On Saturday from 12 noon until 2 a.m. Sunday;
 - On Sunday from 12 noon until 12 midnight.

EXCEPTIONS TO SERVE ALCOHOL AT TIMES OTHER THAN THOSE LISTED ABOVE IN SECTION III, D MUST BE APPROVED ONLY BY THE ALCOHOL REVIEW COMMITTEE (ARC). Events must be limited to FOUR (4) hours or less in duration.

- D. The maximum amount of alcohol allowed at an event is calculated as follows: One serving per person age 21 or older per hour, not to exceed four hours.
- E. Applications for an alcohol permit must be completed and submitted to the ARC c/o Student Health Center at least FIVE (5) calendar days in advance of the function. If you are using the campus food service provider (e.g., Sodexo), the request must be turned in at least TWENTY-FIVE (25) calendar days in advance of the function. APPLICANTS WHO DO NOT ADHERE TO THESE GUIDELINES MAY NOT BE APPROVED.
- F. Events where alcohol will be sold or admission is charged will require a NY State permit, unless alcohol service is provided by a vendor that has or will obtain a license to serve for the event. Therefore applications must be submitted to the ARC at least TWENTY-FIVE (25) calendar days in advance of the event to verify that appropriate protocols are in place for event management and the service of alcohol. If alcohol service is to be provided by a vendor, a copy of the license, permit, or other documentation required by the ARC or Dean of Students, demonstrating the existence of a valid license must be submitted to the ARC not less than FIFTEEN (15) calendar prior to the event.
- G. The individual requesting or signing the application for an alcohol permit must be age 21 or older.
- H. Permits must be picked up before and displayed during the event.
- I. Events held on-campus must adhere to all rules relating to events specified in Section II of this Policy.

IV. SPECIFIC AREA POLICIES FOR ALCOHOL

A. Student Residence Halls

1. Only those graduate students of legal drinking age (21) residing in graduate-only residence halls may possess alcohol in the privacy of their rooms. If more than double the number of room occupants are present, event rules will apply, and an alcohol permit must be obtained from the ARC in accordance with section III of this policy.
2. Kegs, beer balls or bulk containers of any sort (both empty and full) are not allowed in residence facilities.
3. Displays of any alcohol related items or materials visible to the public, including but not limited to alcohol beverage containers (empty or full), banners or signs, are not allowed in any residence facility.
4. The consumption of alcohol or possession of an open container of alcohol is prohibited in all public or common areas in the residence halls including but not limited to, stairwells, hallways, lounges, etc.
5. Due to the nature of finals week and our belief that the hall environment should be conducive to study during that period, no alcohol permits will be granted in the Residence Halls or the surrounding areas during finals week (including reading days).

B. Rensselaer Union

6. The serving of beer and wine to persons 21 or older will be restricted to designated areas of the Rensselaer Union where a state license has been obtained.
7. The purchase of beer or wine in the designated area shall be limited to a single serving container per person with legal ID.
8. Any registered event/activity/function held in the Rensselaer Union where alcohol will be available must be approved by the ARC and be accompanied by an alcohol permit.
9. Management of the Rensselaer Union and the Executive Board will review policies and guidelines and recommend appropriate changes to the President or his/her designee in consultation with the ARC.

C. Sage Faculty/Staff Dining Hall

10. Special events where alcohol will be served will comply with Section III of the Institute Alcohol and Other Drug Policy.
11. Management of Faculty/Staff Dining Hall will review policies and guidelines and recommend appropriate changes to the Director of Business and Auxiliary Services. Changes to the policies may be implemented upon consultation with the President or his/her designee and the ARC.

D. Events with Alcohol Sponsored by Student Organizations, including Fraternities and Sororities.

An event, especially those including alcohol service, is deemed to be the responsibility of a student organization(s) when the details of the event indicate such. Examples of qualifying details include, but are not limited to, the number of members relative to the total organization membership and/or the number of attendees of the event; or, the event being funded by the organization or its members; or, the event is being controlled and/or facilitated and/or promoted by members of the organization. The reference to student organizations includes, but is not limited to, recognized social fraternities and sororities.

Student organizations are subject to the following policies and guidelines established by the Institute and/or consistent with any regional or national umbrella affiliate or association (e.g., Interfraternity Council or Panhellenic Council, NIC) policies and regulations, whichever is most restrictive:

12. All events must comply with the rules for events set forth in Sections II and III of this Policy.
13. No hard alcohol (beverages with 15% or more ABV) is allowed at any student sponsored event.
14. Non-alcoholic beverages, in addition to water, must be made available by the host organization at any event where alcohol is available (section II, P).
15. Alcoholic beverages may not be purchased or brought into the event except by a licensed third party vendor (section II, E).
16. All events are restricted to a designated number of invited guests and not to exceed the legal limit of persons allowed in a facility or its common area, whichever is most restrictive.
17. Open social events are prohibited (An open social event is defined as any event for which no invitation is given and/or general advertising is used).
18. Alcohol service at any event must be by a licensed third-party vendor.
19. Any event sponsored, hosted or organized by a group, club, or organization, or members of, must be a registered with and approved by: the Associate Dean, Greek Life Commons, for social fraternity and sorority events; or the Associate Director, Student Activities, for events to be held by other student organizations. Event registration must meet the following criteria:
 - a. Hosting organization name;
 - b. Date, time and location of event including the length of the event;
 - c. Name/contact information of licensed third-party vendor who will serve at event;
 - d. Process used to notify neighbors, if in a residential area;
 - e. Designated contact person, cell phone number;
 - f. Membership list;
 - g. Invitation list;
 - h. Confirmed attendance list differentiating 21 and over and under 21 attendees;

- i. Hand stamp or wrist band for attendees 21 or over
 - j. Personal identification required to verify date of birth (as described in, section II, V).
20. The event must be at an approved location other than the organization's residential facility or chapter house. If the event is to be held on campus, an alcohol permit must also be obtained from the ARC, pursuant to Section III of this policy.

V. THE LAW: STATUTES REGARDING OTHER DRUGS

Laws relating to drugs other than alcohol exist at the federal, state, and local level; violation of the laws of either jurisdiction can result in severe penalties, including imprisonment. While Rensselaer-related activities to which this policy applies can occur in any jurisdiction, including international locations, the following are examples for illustrative purposes only:

- Federal Law
 - Prohibits the manufacture, distribution or possession with intent to distribute a controlled substance, including narcotics and marijuana, with criminal penalties that include fines and imprisonment;
 - Provides for criminal penalties (fines, imprisonment) for providing controlled substances to persons under the age of 21, or for distributing near a school or university, that are up to twice as severe as for providing the substances to persons 21 or older.
- New York State Law
 - Also prohibits manufacture, distribution, or possession with intent to distribute controlled substances, as well as drug paraphernalia;
 - Provides for the seizure and forfeiture of any private vehicle used to transport a controlled substance.

VI. INSTITUTE REGULATIONS ON OTHER DRUGS

Rensselaer has implemented a zero tolerance drug policy which strictly prohibits:

- Possession, use, or facilitation of use of any "Prohibited Substances" or "Drug Paraphernalia" as defined herein; and
- Attempted or actual sale, manufacture, marketing, trafficking, or transfer of any Prohibited Substance, or Drug Paraphernalia.

Prohibited Substances are any of the following for which the individual does not have a legal license or valid prescription: any illegal drug, controlled substance (as defined by State and Federal law), or substance, or manner of use, that is generally recognized as being detrimental

or dangerous to the health, welfare or safety of individuals or the community, although not necessarily illegal (including but not limited to Molly, Spice, K-2, whippets, performance enhancing drugs, prescription drugs, and research drugs).

Drug Paraphernalia is equipment, products, or materials primarily used for the purpose of making, using concealing, or distributing Prohibited Substances.

Students found responsible for any of the above behaviors are subject to the sanctions set forth herein.

Notwithstanding state law that may de-criminalize use and possession of marijuana in certain circumstances (e.g., the possession of a State-issued medical marijuana license, prescription or the equivalent), Rensselaer strictly prohibits the use, facilitation of use, consumption, possession, sale, manufacture, marketing, trafficking or transfer of marijuana or THC in any of its forms.

Any student with a disability who believes they may require access to a Prohibited Substance is required to contact the Office of Disability Services for Students to discuss accommodations and support.

Rensselaer is an educational institution and not a law enforcement agency, and therefore does not apply sanctions of the law. However, Rensselaer will not disregard the law and will not shield individuals from the legal consequences of their actions should they violate the law. In addition, individuals who have violated the law are also subject to disciplinary action. Students will be disciplined according to the procedures in this document and the *Rensselaer Handbook of Student Rights and Responsibilities*. Pursuant to the Higher Education Opportunity Act of 2008 the conviction of a student for any offense, during a period of enrollment for which the student was receiving Title IV, HEA program funds, under any federal or state law involving the possession or sale of illegal drugs will result in the loss of eligibility for any Title IV, HEA grant, loan, or work study assistance (HEA Sec. 484(r) (1)); (20 U.S.C. 1091(r) (1)).

These Regulations on Other Drugs apply to all admitted students, including enrolled and non-enrolled students, for conduct that occurs both on- and off-campus and regardless of state, locality, or other legal jurisdiction. In addition, the potential loss of financial aid eligibility due to a drug-related conviction applies regardless of where the illegal conduct occurs.

A. ENFORCEMENT OF REGULATIONS ON OTHER DRUGS

In addition to possible prosecution under state or federal laws, persons who violate the prohibitions of this policy will be subject to disciplinary sanctions that may include, but are not limited to, suspension, expulsion, and/or referral for possible prosecution by federal or state authorities. Any disciplinary sanction imposed may also include the completion of an appropriate rehabilitation program and other requirements as a condition of reinstatement.

1. Prohibited Substances Hearing Board.

Upon completion of the judicial inquiry, the Prohibited Substances Hearing Board has jurisdiction over appeals of findings issued and sanctions assigned concerning these Institute Regulations on Other Drugs. The Prohibited Substances Hearing Board shall be comprised of three Institute judicial hearing officers as designated by the Dean of Students. Appeals from decisions by the Prohibited Substances Hearing Board may be taken to the Review Board and President as described in the Handbook.

When an appeal is filed concerning an incident or series of related incidents that involves both a violation of Institute Regulations on Other Drugs and other Institute policies, the Prohibited Substances Hearing Board will review the appeal of both Institute Regulations on Other Drugs violation and such other Institute policies, with the following exceptions: a) any alleged violations of the Student Sexual Misconduct Policy will be handled in accordance with that policy, and b) if a judicial inquiry determines that a student did not violate the Institute Regulations on Other Drugs but that the student did violate other Institute policies, an appeal of the findings will be referred to the Student Judicial Board.

2. Mandatory Minimum Sanctions

The following shall be considered mandatory minimum sanctions:

A. For Trafficking Violations

Rensselaer has a zero tolerance policy for any student found to have engaged in the sale, manufacture, marketing, trafficking or transfer of any Prohibited Substance, including marijuana or THC, drug paraphernalia, or the intent and preparation to do so (hereinafter, trafficking). The penalty for students found to have engaged in such trafficking, including a first violation, will be expulsion from the Institute, without possibility of return.

B. For Use or Possession of Prohibited Substances (excludes marijuana/THC use)

In conformance with Rensselaer's zero tolerance drug use policy, any student found to have engaged in a violation of this policy related to the personal, non-trafficking use, consumption or possession of a Prohibited Substance other than marijuana or THC use or prescription drug/over-the-counter medication misuse shall be subject to the following minimum sanctions:

- **First Violation – if no finding of habitual use:** Immediate suspension from the Institute for a term of not less than one (1) calendar year. After the expiration of such term of suspension, and provided the student has had no other suspensions, expulsions or involuntary withdrawals for violation of Rensselaer's or any other institution's drug policy, the student, may be permitted to re-apply for admission to Rensselaer. Reapplication for

admission hereunder is subject to the terms for Disciplinary Suspension found in the Rensselaer Handbook of Student Rights & Responsibilities under the section entitled Types of Disciplinary Actions. Conditions for readmission may include, but are not limited to, mandatory educational programming and/or training, counseling, drug testing, supervision, restriction or loss of privileges, or other requirements. If such student is not granted permission to re-apply for admission, or where such re-application is denied, the student shall be deemed to have been expelled.

- **Second Violation, or First Violation with a finding of habitual use:** The student shall be immediately expelled from the Institute without the possibility of return.

A determination that a student is a habitual user of Prohibited Substances may occur through external police, internal Public Safety, Student Life or other information sources that make the condition known to the Administration of the Institute. Each allegation will be investigated and corroborated through whatever channels are available. Rensselaer, in its sole and exclusive discretion, reserves the right to obtain medical advice and assistance to determine whether the subject of the inquiry is a habitual user of any Prohibited Substance. Parents or guardians of the subject may be notified immediately of a person identified as being a habitual user of a Prohibited Substance and subject to this policy.

C. For Use or Possession of Marijuana/THC and Possession of Drug Paraphernalia

Any student found to have engaged in a violation of this policy relating to the personal, non-trafficking use, consumption or possession of marijuana/THC or possession of drug paraphernalia shall be subject to the following:

- **First Violation:** Sanctions as determined by the Rensselaer Judicial Process, including but not limited to, disciplinary probation, referral for required educational programming and training, substance use assessment, restriction or loss of privileges, or other requirements as severity of the offense dictates, including the loss of housing privileges, substance use assessment, required treatment, and/or drug testing.
- **Second Violation:** The student shall be suspended from the Institute for a term of not less than one (1) calendar year. After the expiration of such term of suspension, and provided the student has had no other suspensions, expulsions or involuntary withdrawals for violation of Rensselaer's or any other institution's drug policy, the student, may be permitted to re-apply for admission to Rensselaer. Reapplication for admission hereunder is subject to the terms for Disciplinary Suspension found in the Rensselaer Handbook of Student Rights & Responsibilities under the section entitled Types of Disciplinary Actions. Conditions for readmission may include, but are not limited to, mandatory educational programming and/or training, counseling, drug testing, supervision, restriction or loss of privileges, or other requirements. If such student is not

granted permission to re-apply for admission, or where such re-application is denied, the student shall be deemed to have been expelled.

VII. ALCOHOL AND OTHER DRUG POLICY RESPONSIBILITY AND ENFORCEMENT

- A. Adherence to these policies on alcohol and other drugs shall be the individual and personal responsibility of each member of the student body, student organization, staff, faculty or administration of the Institute.
- B. The responsibility of enforcement of the Institute Alcohol and Other Drug Policy resides with the President or his/her designee.

VIII. VIOLATIONS/SANCTIONS

- A. Violations of the Alcohol and Other Drug Policy by any student shall constitute a violation of the Grounds for Disciplinary Action. Person(s) shall be subject to disciplinary action up to and including dismissal from the Institute.
- B. Possible sanctions are outlined for students in this document and the Rensselaer Handbook of Student Rights and Responsibilities, and for employees in the Human Resources Policy Guidelines.
- C. Judicial Actions and sanctions for students under this Alcohol and Other Drugs Policy are subject to the Institute's Good Samaritan Policy and the provisions for Alcohol and Drug Use Amnesty in the Rensselaer Student Sexual Misconduct Policy.
- D. Violations by any faculty and staff members of the Human Resources Policy #800.4, Alcohol Use and Possession and/or #800.5, Use and Possession of Illegal Drugs shall be subject to disciplinary action up to and including the termination of employment. Violations by vendors, contractors or visitors of this Policy may result in those individuals being prohibited from entering or remaining on campus facilities owned, leased or controlled by the Institute.

IX. INSTITUTE ALCOHOL REVIEW COMMITTEE (ARC)

The Alcohol Review Committee (ARC) has the following membership, operating parameters and responsibilities:

- A. Membership of the ARC consists of the following: Two students, two staff, two faculty and one chair; for a total membership of seven. Members are appointed by the Vice President for Student Life or his/her designee.

B. Operating Parameters

1. ARC Quorum: One student, one faculty, one staff and one chairperson;
2. ARC Meetings: the ARC shall have at least six meetings annually; in or around September, October, November, February, March and April;
3. The terms of committee appointment: faculty and staff committee members shall be appointed for two years. Student members shall be appointed annually.

C. Responsibilities: Representatives of the Student Health Center will assume primary responsibility for items 1 – 6 below, but will bring before the Alcohol Review Committee exceptional cases and considerations. The Alcohol Review Committee will assume primary responsibility for items 7 and 8 below.

1. Developing procedures and guidelines for events where alcohol is present;
2. Determining criteria for approving events at which alcohol is present;
3. Reviewing applications for events at which alcohol is present;
4. Soliciting and accepting reports from individuals and groups about violations, complaints and policy effectiveness;
5. Referring violators into the judicial system;
6. Developing enforcement procedures in consultation with the Dean of Students;
7. Reviewing policies and recommendation for changes in policy for the campus community;
8. Promoting and coordinating alcohol awareness and educational and behavioral change programs with the campus community which may include the following components:
 - i. student workshops for the general student population, residence hall staffs, representatives of Greek organizations, other student groups and organizations and faculty and staff which aim to develop new procedures for overcoming peer pressure to consume alcohol and other drugs;
 - ii. workshops to increase student understanding of the short and long-term effects of alcohol and other drug abuse;
 - iii. encourage students to participate in the programs and activities which take place during weeks such as Alcohol and Health Awareness Week;
 - iv. special educational workshops for students and their families during each Fall semester (e.g. S.O. and Family Weekend);
 - v. Assist the efforts of Rensselaer Greeks and other student groups and organizations to develop and evaluate systematic and innovative party procedures and policies regarding the low-risk serving of alcohol (e.g. determining the impact of specific environmental determinants on alcohol consumption, refining existing server intervention training programs and sober driver programs).

X. RENSSELAER GOOD SAMARITAN POLICY

Student health and safety are primary concerns of the Rensselaer community. It is imperative that someone call for medical assistance when an individual appears to be a victim of and/or

experiences alcohol intoxication, drug overdose, or serious injury after consuming alcohol or other drugs. In general, people may be reluctant to seek emergency or medical attention for fear of judicial consequences for themselves, the person in need of assistance, and/or the organization hosting the event where the situation occurs.

Because health emergencies related to the consumption of alcohol and other drugs are potentially life threatening, Rensselaer seeks to reduce barriers to seeking assistance. The Good Samaritan Policy is part of Rensselaer's approach to reducing harmful consequences caused by the consumption of alcohol and other drugs. The Good Samaritan Policy is the Institute's commitment to increase the likelihood that community members will call for assistance when faced with an alcohol or drug-related emergency.

An **individual** who receives emergency assistance and/or medical treatment due to alcohol or drug consumption, and who completes an alcohol and other drugs assessment educational activities and/or treatment as assigned through the Rensselaer Health Center will not be subject to judicial action for violating Institute Alcohol & Other Drug Policy.

A **person who calls** for emergency assistance and/or medical treatment due to alcohol or drug consumption on behalf of another person will not be subject to judicial action for violating Institute Alcohol & Other Drug Policy, but may be required to attend an alcohol and other drugs education program if deemed necessary by the Rensselaer Health Center.

A **representative of an organization** hosting an event is expected to promptly call for emergency assistance and/or medical attention due to evidence of a potential health or other emergency resulting from consumption of alcohol or other drugs by a guest at the event. This act of responsibility will mitigate the judicial consequences against the organization which results from violations of the Grounds for Disciplinary Action at the time of the incident due to violation of Institute Alcohol & Other Drug Policy. However, failure to call for emergency assistance and/or medical treatment will be considered an "intolerable circumstance" affecting judicial sanctions against the organization and persons found to be knowledgeable and/or responsible for the event if violations of Grounds for Disciplinary Action have occurred.

Requirement to Obtain Medical Assistance: Rensselaer students, student organizations, and other members of the Rensselaer Community are required to summon emergency medical services (by calling 911 or Rensselaer Public Safety at 518-276-6611) to obtain assistance and evaluation for any person who is in their room or immediate presence and is, or is suspected to be, under the influence of alcohol or other prohibited substances, when that person's well-being and safety is known to be or reasonably should be known to be in jeopardy. When an individual knows or reasonably should know that another person is in jeopardy, failing to summon emergency medical services (e.g. taking the person back to his/her residence and dropping him/her off, driving the person to a hospital in a personal vehicle, asking another person to take responsibility for the intoxicated individual without seeking medical assistance for the ill person) shall be considered a violation of this policy.

XI. RENSSELAER'S ALCOHOL & OTHER DRUG EDUCATION PREVENTION PROGRAM

The Drug Free Schools and Communities Act of 1989 requires that we distribute to all students the campus alcohol and other drug (AOD) policy, as well as the laws and health risks regarding AOD use and resources on campus and in the community. Contact the Health Education Office at 518-276-6287 or healthed@rpi.edu for more information.

A. Health Risks

There is no "safe" use of alcohol for students under 21. Engaging in "recreational" drug use or "social" drinking could have serious mental health, physical and/or legal consequences. Alcohol and other drugs are toxic to the body and if abused can have catastrophic consequences on one's health. Some drugs are so toxic that even one experimental use can be fatal. Alcohol is the number one date rape drug. When it comes to drugs and alcohol, what you don't know can not only hurt you, but it can kill you.

Rensselaer believes that the better informed one is about the health risks associated with the use and abuse of alcohol and the use of drugs, the more likely you are to avoid these substances altogether or to seek help if you become the victim of a chemical dependence. Therefore, the following is a summary of the various health risks associated with alcohol abuse and the use of 12 specific types of drugs. This summary is not intended to be an exhaustive or final statement of all possible consequences to health of substance abuse, but rather is intended to increase your awareness of the grave risks involved in this kind of behavior.

Alcohol Use and Abuse – Alcohol is the most widely used and abused drug in the United States. Alcohol consumption has acute effects on the body and causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a vehicle safely, increasing the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including spouse and child abuse, as well as dangerous risk-taking behavior. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, lower doses of alcohol can be fatal.

Alcohol-related automobile crashes are the number one cause of death among people ages 15 through 24. Furthermore, approximately 50 percent of all youthful deaths from drowning, fires, suicide, and homicide are alcohol-related.

Repeated use of alcohol can lead to physical and psychological dependence. Dependent persons who suddenly stop drinking are likely to suffer withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Alcohol withdrawal can be life-threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicated that children of alcoholic parents have an increased risk of becoming alcoholics themselves.

Use of Illicit Drugs – Drugs interfere with the brain’s ability to take in, store, and synthesize information. They distort perception, which can lead users to harm themselves or others. Drug use also affects sensation and impairs memory.

B. Rensselaer Resources for Help

The Rensselaer resources available to provide assistance to members of the campus community concerned about health issues related to alcohol and other drugs are as follows:

Student Health Center: 1-518-276-6287

The Student Health Center is open Monday through Friday 8:30 am – 5:00 pm when classes are in session and Monday through Friday 8:00 am - 4:30 pm during the summer. Call for an appointment.

Counseling Center: 1-518-276-6479

The Counseling Center, located in the Student Health Center. Is open Monday through Friday 8:30 am - 5:00 pm when classes are in session and 8:00 am – 4:30 pm during the summer. They offer assistance on any issue that affects Rensselaer students.

Office of Health Promotion: 1-518-276-6287

Contact the Student Health Center’s Office of Health Promotion Health for information about alcohol, tobacco, other drugs, safer sex, nutrition, stress, wellness or any other related topics.

Alcoholics Anonymous: 1-518-276-6287

AA meetings are held on campus every Friday evening in the Cultural & Chapel Center on Burdett Ave. Check the Student Health Center’s website for more information. There are also many off-campus meetings available, which one can find via a Google search.

C. Community Resources for Help

The following off-campus community resources are also available:

Hudson-Mohawk Recovery Center: 1-518-272-3918

HMRC is a comprehensive outpatient alcoholism evaluation and treatment center located at 16 First Street in downtown Troy. They are open Monday through Thursday 8:30am - 9:00pm and Fridays 8:30am - 5:00pm.

Capital EAP – 1-518-462-6531

Capital EAP is the Employee Assistance Program for use by faculty and staff and their families.

D. National Hotlines

National resources that provide assistance to individuals concerned about matters related to the use of alcohol and other drugs include, but aren't limited to the following:

NCA INFORMATION LINE: 1-800-NCA-CALL

The National Council on Alcoholism (NCA) provides referral services to families and individuals seeking help with an alcohol or other drug problem.

PRIDE DRUG INFORMATION HOTLINE: 1-800-241-9746

The Parent's Resource Institute for Drug Education (PRIDE) refers concerned parents to parent groups in their state or local area, provides telephone consultations and referral to emergency health centers, and maintains a series of drug information tapes that callers can listen to at no charge after 5:30 pm.

NIDA HOTLINE: 1-800-622-HELP

The National Institute on Drug Abuse (NIDA) provides a confidential information and referral line that directs callers to cocaine abuse treatment centers in the local community. Free materials on drug use are also distributed upon request.

For more information please call the RPI Student Health Center's Office of Health Promotion at 1-518-276-6287 or email: healthed@rpi.edu

**APPENDIX D
CAMPUS ALCOHOL & OTHER DRUG PROGRAMS**

Event Name	Date	Host(s) of Event	# Attendees	Description
Bystander Intervention Training	01/09/2018	Student Health Center & Athletics	30	Bystander Intervention training for freshmen and transfer varsity athletes.
Peak Performance - The Mental Game Dr. Mara Smith	01/17/2018	Athletics Dept.	500	<p>Provided an overview of mental fitness, mindfulness, and brain training for athletes through Athlete Minder app.</p> <p>Athlete Minder is comprised of three focal points: competition, training, and rest.</p> <p>Discussed important tools of reflecting on what you've done on a particular day, how you've done it, and how you've moved forward.</p>
Social 101 (for Greeks)	01/30/18	Student Health Center & Greek Life	150	Risk-management for Greeks around alcohol and other drugs, as well as hosting events with alcohol.
Bystander Intervention Training	01/31/2018	Student Health Center & Athletics	55	Bystander Intervention training for freshmen and transfer varsity athletes.
Bystander Intervention Training	02/01/18	Student Health Center & Athletics	30	Bystander Intervention training for freshmen

				and transfer varsity athletes.
RPI Alcohol & Drug Addiction Summit	02/10/18	Greek Life, Student Health Center, and Archer Center for Student Leadership Development	100	All-day summit on alcohol and other drugs, with guest speakers from the local community, as well as bystander intervention training provided for all attendees.
Greek 101	02/20/18	Greek Life & Student Health Center	150	Overview of Greek Life History on RPI's campus, as well as risk-reduction for alcohol and other drugs.
Bystander Intervention Training	02/21/18	Student Health Center & Greek Life	30	Bystander intervention training for Greeks.
Bystander Intervention Training	02/27/18	Student Health Center & Greek Life	20	Bystander intervention training for Greeks.
Alcohol Awareness Program	02/27/18	Student Health Center	6	Alcohol awareness education program for Bystander Intervention Peer Educators.
BASICS	02/27/18	Student Health Center & Judicial Affairs	8	Alcohol-risk reduction class for students who've violated the alcohol and other drug policy. Part 1 of 2.
TIPS Training	02/28/2018	Student Health Center	20	TIPS Training for Delta Kappa Epsilon
Greek 101	03/01/18	Greek Life & Student Health Center	100	Overview of Greek Life History on RPI's campus, as well as risk-reduction for alcohol and other drugs.

BASICS	03/06/18	Student Health Center & Judicial Affairs	8	Alcohol-risk reduction class for students who've violated the alcohol and other drug policy. Part 2 of 2.
Bystander Intervention Training	03/06/18	Student Health Center & Athletics	30	Bystander intervention training for freshman and transfer varsity athletes.
Bystander Intervention Training	03/20/18	Student Health Center & Greek Life	25	Bystander intervention training for Greeks.
Bystander Intervention Training	03/24/18	Student Health Center & Greek Life	25	Bystander intervention training for Greeks.
Bystander Intervention Training	04/10/18	Student Health Center & Greek Life	20	Bystander intervention training for Greeks.
Bystander Intervention Training	04/11/18	Student Health Center & Greek Life	25	Bystander Intervention training for Greeks.
Bystander Intervention Training	04/15/18	Student Health Center & Greek Life	20	Bystander intervention training for Greeks.
TIPS Training	04/15/18	Student Union	7	TIPS Training for Union Pub student staff
Bystander Intervention Training	04/17/18	Student Health Center & Greek Life	23	Bystander Intervention training for Greeks.
Bystander Intervention Training	04/17/18	Student Health Center & Greek Life	19	Bystander intervention training for Greeks.
BASICS	04/23/18	Student Health Center & Judicial Affairs	7	Alcohol-risk reduction class for students who've violated the

				alcohol and other drug policy. Part 1 of 2.
TIPS Training	04/23/18	Student Union	1	TIPS Training for Union Pub student staff
Bystander Intervention Training	04/26/18	Student Health Center & Greek Life	15	Bystander intervention training for Greeks.
BASICS	04/30/18	Student Health Center & Judicial Affairs	7	Alcohol-risk reduction class for students who've violated the alcohol and other drug policy. Part 2 of 2.
Bystander Intervention Training	05/03/18	Student Health Center & Greek Life	28	Bystander intervention training for Greeks.
Alcohol Education Program	05/16/18	Student Health Center & Office of Living and Learning (Res. Life)	7	Alcohol awareness education program for Summer Arch student leadership (RAs, RD, etc.).
Bystander Intervention Training	07/14/18	Student Health Center & First Year Experience	30	Bystander intervention training for summer orientation advisors.
Relationships & the Social Scene: Part 1	07/17/18	Student Health Center & First Year Experience	250	Sexual assault prevention and alcohol-risk reduction program for all incoming freshmen during summer orientation.
Relationships & the Social Scene: Part 1	07/20/18	Student Health Center & First Year Experience	250	Sexual assault prevention and alcohol-risk reduction program for all incoming freshmen

				during summer orientation.
Relationships & the Social Scene: Part 1	07/23/18	Student Health Center & First Year Experience	250	Sexual assault prevention and alcohol-risk reduction program for all incoming freshmen during summer orientation.
RA Training: AlcoholEdu & Sexual Assault Prevention for Undergraduates Overview	08/20/18	Student Health Center & Office of Living and Learning (Res. Life)	80	Overview of how to debrief first floor meeting in freshman halls around online programs: AlcoholEdu and Sexual Assault Prevention for Undergraduates.
Relationships & the Social Scene: Part 1	08/21/18	Student Health Center & First Year Experience	250	Sexual assault prevention and alcohol-risk reduction program for all incoming freshmen during summer orientation.
Behind Closed Doors (RA Training)	08/24/18	Office of Living and Learning & Student Health Center	80	Experiential role-playing for RAs around issues involving underage drinking, risky drinking, and drinking in the residence halls.
Relationships & the Social Scene: Part 1	08/24/18	Student Health Center & First Year Experience	250	Sexual assault prevention and alcohol-risk reduction program for all incoming freshmen during summer orientation.
Relationships & the Social Scene: Part 2	08/27/18	Student Health Center, First Year Experience, Title IX Office	700	Recap of sexual assault prevention and alcohol-risk reduction, as well as on- and off-campus resources for

				all incoming freshmen and transfer students.
Relationships & The Social Scene: Part 2	08/27/18	Student Health Center, First Year Experience, and Title IX Office	700	Recap of sexual assault prevention and alcohol-risk reduction, as well as on- and off-campus resources for all incoming freshmen and transfer students.
Bystander Intervention Training	09/15/18	Student Health Center & Union Clubs	15	Bystander Intervention training for Union Club Officers.
TIPS Training	09/17/18	Student Health Center	12	TIPS Training for Bystander Intervention Peer Educators & Student Health Advisory Council
Bystander Intervention Training	10/16/18	Student Health Center & Greek Life	18	Bystander intervention training for Greeks.
Bystander Intervention Training	10/29/18	Student Health Center & Union Clubs	25	Bystander Intervention training for Union Club Officers.
Bystander Intervention Training	11/01/18	Student Health Center & Union Clubs	20	Bystander Intervention training for Union Club Officers.
Bystander Intervention Training	11/05/18	Student Health Center & Union Clubs	17	Bystander Intervention training for Union Club Officers.
Alcohol Education Program	11/05/18	Student Health Center	6	Alcohol awareness education program for Bystander Intervention Peer Educators.
Bystander Intervention Training	11/08/18	Student Health Center & Union Clubs	18	

				Bystander Intervention training for Union Club Officers.
Bystander Intervention Training	11/08/18	Student Health Center & Greek Life	18	Bystander Intervention training for Greeks.
Bystander Intervention Training	11/13/18	Bystander Intervention Program & Union Club Officers	18	Bystander Intervention training for Union Club Officers.
TIPS Training	11/13/18	Student Union	4	TIPS Training for Union Pub student staff
Bystander Intervention Training	11/14/18	Student Health Center & Union Clubs	20	Bystander Intervention training for Union Club Officers.
TIPS Training	11/15/18	Student Health Center & Greek Life	15	TIPS Training for Greeks.
Bystander Intervention Training	12/02/18	Student Health Center & Greek Life	22	Bystander Intervention training for Greeks.
Bystander Intervention Training	12/02/18	Student Health Center & Greek Life	18	TIPS Training for Greeks.
BASICS	12/03/18	Student Health Center & Judicial Affairs	6	Alcohol-risk reduction class for students who've violated the alcohol and other drug policy. Part 1 of 2.
BASICS	12/10/18	Student Health Center & Judicial Affairs	6	Alcohol-risk reduction class for students who've violated the alcohol and other drug policy. Part 2 of 2.

Mental Skills for Peak Performance Dr. Joel Fish	01/09/19	Athletics Department	500	Mental Skills For Peak Performance Skills To Be A Terrific Team Leader Student-Athletes & Mental Health Issues
Bystander Intervention Training	01/12/19	Student Health Center & Athletics	50	Bystander Intervention for freshman and transfer varsity athletes.
Bystander Intervention Training	01/14/19	Bystander Intervention Program & Greek Life	16	Bystander intervention training for Greeks
Bystander Intervention Training	01/16/19	Student Health Center & Athletics	35	Bystander Intervention for freshman and transfer varsity athletes.
Bystander Intervention Training	01/23/19	Student Health Center & Athletics	50	Bystander Intervention for freshman and transfer varsity athletes.
Bystander Intervention Training	01/23/19	Bystander Intervention Program & Greek Life	27	Bystander Intervention training for Greeks.
Bystander Intervention Training	01/24/19	Bystander Intervention Program & Athletics	30	Bystander intervention training for freshman and transfer varsity athletes.
Bystander Intervention Training	01/28/19	Student Health Center & Greek Life	20	Bystander intervention training for Greeks.
Bystander Intervention Training	01/29/19	Bystander Intervention Program & Greek Life	15	Bystander intervention training for Greeks.

Bystander Intervention Training	01/30/19	Bystander Intervention Program & Greek Life	19	Bystander Intervention training for Greeks.
Bystander Intervention Training	02/06/19	Bystander Intervention Program & Athletics	30	Bystander intervention training for freshmen and transfer varsity athletes.
Bystander Intervention Training	02/07/19	Bystander Intervention Program & Greek Life	18	Bystander intervention training for Greeks.
Bystander Intervention Training	02/10/19	Bystander Intervention Program & Greek Life	23	Bystander intervention training for Greeks.
Bystander Intervention Training	02/10/19	Bystander Intervention Program & Greek Life	16	Bystander intervention training for Greeks.
TIPS	02/13/19	Student Health Center & Greek Life	17	TIPS Training for Greeks.
Bystander Intervention Training	02/13/19	Student Health Center & Athletics	20	Bystander intervention training for freshman and transfer varsity athletes.
Bystander Intervention Training	02/19/19	Bystander Intervention Program & Greek Life	21	Bystander intervention training for Greeks.
TIPS	02/19/19	Student Health Center & Greek Life	34	TIPS Training for Greeks.
Bystander Intervention Training	02/20/19	Bystander Intervention Program & Athletics	20	Bystander intervention training for freshman and transfer varsity athletes.
Alcohol Education Program	02/25/19	Student Health Center & Office of Living and Learning (Res. Life)	10	Alcohol awareness education program for residents.

Bystander Intervention Training	02/26/19	Student Health Center & Greek Life	18	Bystander intervention training for Greeks.
TIPS Training	03/11/19	Student Health Center & Greek Life	15	TIPS Training for Greeks.
TIPS Training	03/13/19	Student Health Center & Greek Life	18	TIPS Training for Greeks.
Bystander Intervention Training	03/19/19	Student Health Center & Union Clubs	19	Bystander intervention training for Club Officers.
Bystander Intervention Training	03/20/19	Student Health Center & Greek Life	20	Bystander intervention training for Greeks.
TIPS Training	03/26/19	Student Health Center & Greek Life	31	TIPS Training for Greeks.
TIPS Training	03/27/19	Student Union	6	TIPS Training for Union Pub student staff
Bystander Intervention Training	03/28/19	Student Health Center & Greek Life	29	Bystander intervention training for Greeks.
TIPS Training	03/30/19	Student Health Center & Greek Life	17	TIPS Training for Greeks.
"If They Had Known" Film & Panel Discussion	04/02/19	Student Health Center & Division of Student Life	50	Film & panel discussion around prescription drug abuse and alcohol.
Bystander Intervention Training	04/03/19	Bystander Intervention Program & Union Clubs	25	Bystander Intervention training for Club Officers.

Bystander Intervention Training	04/03/19	Student Health Center & Union Clubs	19	Bystander Intervention training for Club Officers.
Bystander Intervention Training	04/03/19	Student Health Center & Greek Life	15	Bystander Intervention training for Greeks.
Bystander Intervention Training	04/06/19	Bystander Intervention Program & Union Clubs	18	Bystander Intervention training for Club Officers.
TIPS Training	04/07/19	Student Health Center & Greek Life	14	TIPS Training for Greeks.
TIPS Training	04/08/19	Student Union	3	TIPS Training for Union Pub student staff
Bystander Intervention Training	04/08/19	Bystander Intervention Program, Greek Life & Union Clubs	25	Bystander intervention training for Greeks & Club Officers.
Bystander Intervention Training	04/11/19	Bystander Intervention Program, Greek Life, and Union Clubs	22	Bystander intervention training for Greeks & Club Officers.
Bystander Intervention Training	04/16/19	Bystander Intervention Program & Union Clubs	22	Bystander Intervention training for Club Officers.
BASICS	04/16/19	Student Health Center & Judicial Affairs	9	Alcohol-risk reduction class for students who've violated the alcohol and other drug policy. Part 1 of 2.
Bystander Intervention Training	04/17/19	Bystander Intervention Program & Union Clubs	18	Bystander intervention training for Club Officers.

Bystander Intervention Training	04/18/19	Bystander Intervention Program & Union Clubs	16	Bystander intervention training for Club Officers.
Bystander Intervention Training	04/22/19	Bystander Intervention Program & Union Clubs	28	Bystander intervention training for Club Officers.
BASICS	04/23/19	Student Health Center & Judicial Affairs	9	Alcohol-risk reduction class for students who've violated the alcohol and other drug policy. Part 2 of 2.
TIPS Training	06/18/19	Student Union	2	TIPS Training for Union Pub student staff
Consent: You, Me, We – Part 1	07/17/19	Student Health Center & First Year Experience	250	Sexual assault prevention and alcohol-risk reduction program for all incoming freshmen during summer orientation.
Consent: You, Me, We – Part 1	07/19/19	Student Health Center & First Year Experience	250	Sexual assault prevention and alcohol-risk reduction program for all incoming freshmen during summer orientation.
Consent: You, Me, We – Part 1	07/24/19	Student Health Center & First Year Experience	250	Sexual assault prevention and alcohol-risk reduction program for all incoming freshmen during summer orientation.
Consent: You, Me, We – Part 1	07/26/19	Student Health Center & First Year Experience	250	Sexual assault prevention and

				alcohol-risk reduction program for all incoming freshmen during summer orientation.
TIPS Training	08/15/19	Student Union	1	TIPS Training for Union Pub student staff
TIPS Training	08/19/19	Student Union	2	TIPS Training for Union Pub student staff
Consent: You, Me, We – Part 1	08/20/19	Student Health Center & First Year Experience	325	Sexual assault prevention and alcohol-risk reduction program for all incoming freshmen during summer orientation.
Consent: You, Me, We – Part 1	08/23/19	Student Health Center & First Year Experience	325	Sexual assault prevention and alcohol-risk reduction program for all incoming freshmen during summer orientation.
Bystander Intervention Training	08/25/19	Student Health Center & First Year Experience	80	Bystander intervention for iPersist Mentors
Consent: Revisited – Part 2	08/26/19	Student Health Center & First Year Experience	1700	Recap of sexual assault prevention and alcohol-risk reduction, as well as on- and off-campus resources for all incoming freshmen and transfer students.
TIPS Training	09/18/19	Student Union	4	

				TIPS Training for Union Pub student staff
Bystander Intervention Training	09/20/19	Bystander Intervention Program & Greeks	23	Bystander Intervention training for Greeks.
Bystander Intervention Training	09/23/19	Bystander Intervention Program & Union Clubs	30	Bystander intervention training for Club Officers.
Bystander Intervention Training	10/01/19	Student Health Center & Union Clubs	17	Bystander intervention training for Club Officers.
Bystander Intervention Training	10/03/19	Bystander Intervention Program & Union Clubs	15	Bystander Intervention for Club Officers.
"If They Had Known" film & panel discussion	10/15/19	Student Health Center & Division of Student Life	125	Film & panel discussion around prescription drug abuse and alcohol.
Alcohol Education Program	10/23/19	Student Health Center & Greek Life	100	Alcohol risk-reduction program for Greeks.
Bystander Intervention Training	10/27/19	Bystander Intervention Program & Union Clubs	20	Bystander Intervention Training for Union Club.
Alcohol Education Program	11/05/19	Student Health Center & Greek Life	100	Alcohol risk-reduction program for Greeks.
Bystander Intervention Training	11/06/19	Bystander Intervention Program & Union Clubs	18	Bystander Intervention training for Club Officers.
Bystander Intervention Training	11/10/19	Bystander Intervention Program & Greek Life	19	Bystander intervention training for Greeks.
Bystander Intervention Training	11/11/19	Bystander Intervention	17	

		Program & Union Clubs		Bystander intervention training for Club Officers.
Alcohol Education Program	11/11/19	Student Health Center & Greek Life	25	Alcohol risk-reduction program for Greeks.
Bystander Intervention Training	11/12/19	Bystander Intervention Program & Union Clubs	19	Bystander intervention training for Club Officers.
TIPS Training	11/14/19	Student Health Center & Greek Life	13	TIPS Training for Greeks.
Bystander Intervention Training	11/17/19	Bystander Intervention Training & Greek Life	22	Bystander intervention training for Greeks.
Alcohol Education Program	12/03/19	Student Health Center	5	Alcohol awareness education program for Bystander Intervention Peer Educators.
BASICS	12/09/19	Student Health Center & Judicial Affairs	8	Alcohol-risk reduction class for students who've violated the alcohol and other drug policy. Part 1 of 2.
BASICS	12/12/19	Student Health Center & Judicial Affairs	8	Alcohol-risk reduction class for students who've violated the alcohol and other drug policy. Part 2 of 2.

Submitted Dec. 20, 2019 by the Rensselaer Alcohol and Other Drug Committee