

Compliance With the Drug-Free Schools and Campuses Regulations
Rensselaer Polytechnic Institute
Biennial Review: Jan. 2016 - Jan. 2018

In compliance with the Drug-Free Schools and Communities Act (DFSCA) articulated through Education Department General Administrative Regulations (EDGAR) Part 86, the following review of Rensselaer Polytechnic Institute's alcohol and other drug programs assesses the calendar years 2016-2018.

Introduction

Rensselaer Polytechnic Institute's student body consists of more than 6,200 undergraduates and 1,090 graduates enrolled from all 50 states and over 40 different countries. Additionally, Rensselaer employs more than 1,000 faculty and staff.

Since the DFSCA's 1994 amendments to the Higher Education Act of 1965, institutions of higher education have been responsible for communicating standards and prevention efforts regarding the unlawful possession, use, or distribution of alcohol and other illicit drugs (AOD) on their campuses. Every year, institutions are responsible for notifying students, faculty, and staff of the consequences AOD brings to the campus community. Every other year, in a biennial review, institutions must prepare a report that assesses AOD prevention efforts and allows for growth by examining the strengths and weaknesses of current offerings. Institutions are charged with determining the effectiveness of their efforts and ensuring that disciplinary standards for enforcement are being upheld.

This biennial review has been completed by the Alcohol and Other Drug Committee ("AOD Committee"). The AOD Committee is a group that fosters campus and community collaboration aimed at reducing the negative impact of alcohol and other drug use in our community. This group makes recommendations for policy and program changes, serves as the lead campus group to collaborate with community resources to reduce alcohol and other drug-related problems, coordinates the institutional alcohol and other drugs biennial review, and supports efforts of the community to reduce high risk alcohol and other drugs related negative behavior on and off campus.

Student Involvement in AOD Awareness

Student organizations have assisted in the Institute's efforts to address AOD awareness and provide additional programming and resources to our students. The message provided for students would not be effective without the willingness of students to challenge their peers perceptions and behaviors related to AOD. Our Greek councils and individual chapters sponsor AOD programming each year that are open to the campus community.

Statement of AOD Program Goals and Goal Achievement

Rensselaer Polytechnic Institute's program goals for this biennial review from Jan. 2016-Jan. 2018 were to:

1. Increase AOD awareness through prevention programming to students.
2. Provide AOD support services for students.
3. Identify AOD violation trends to effectively enforce the Alcohol and Other Drug Policy via the Student Handbook.
4. Re-establish the Alcohol and Other Drug Prevention and Education Committee to include new membership and recommit to the committee's mission of: education, environmental change (policy) and enforcement.

The outcomes of these goals during this biennial review period are:

1. Increase AOD awareness through prevention programming to students.

Summer Orientation - Relationships and The Social Scene: Part 1

Awareness regarding AOD rules and regulations, as well as alcohol-risk reduction and sexual assault prevention commence for students during their summer orientation. All incoming freshman are on campus for a 2-day summer orientation session which includes a program entitled, "Relationships and the Social Scene." This program delves into sexual misconduct and the role that alcohol plays.

Summer Orientation - Relationships and The Social Scene: Part 2

Upon arrival to their first week on campus, freshman attend a "Navigating Rensselaer and Beyond" speaker who addresses alcohol risk reduction as well as other high-risk behaviors.

AlcoholEdu & Haven

Pre-matriculation, all incoming freshmen and transfer students are also required to complete two online educational programs: AlcoholEdu and Haven (sponsored by Everfi). The first program is a personalized educational program that assesses individual risk, covers campus and federal policies, addresses risk-reduction, including abstinence and covers on- and off-campus resources. The second of the two programs covers sexual misconduct, campus and federal policies, and reviews on- and off-campus resources.

Mandatory First Residence Hall Meeting

All incoming undergraduates are required to attend a mandatory first residence hall meeting during Navigating Rensselaer and Beyond Week (NRB); a week-long series of events held specifically for incoming undergraduates prior to the start of classes and upper-class students moving back to campus. During this mandatory residence hall meeting, these students participate in an AlcoholEdu and Haven debriefing session facilitated by their Residential Commons student staff. This session concludes with a brief survey that queries knowledge garnered and retained via all of the aforementioned prevention initiatives that take place pre-

matriculation: Relationships and The Social Scene: Part 1, Alcohol Edu & Haven and Relationships and The Social Scene: Part 2.

Alcohol Use Disorder Identification Test (AUDIT)

All students who come to the Student Health Center for services are given the AUDIT minimally once per year. Information garnered from this test provides triage nurses with next steps. For students who score a 0-7, they are considered “little to no risk” and as such no intervention is necessary. Students are advised of their score and encouraged to continue this behavior. Students who score 8-15 are considered “low-moderate risk” and provided information on how to cut down on their drinking. They are encouraged to engage in low-risk drinking behaviors. Students who score 16-19 are considered “harmful or hazardous risk” and as such are advised of their score, provided information on how to cut down on their drinking, and are referred to a Health Educator for an alcohol assessment. Lastly, students who score 20+ are considered “severe risk”, advised of their score, provided information on how to cut down on their drinking, and a referral to the Substance Abuse Counselor is made. This instrument can be found here: <https://www.drugabuse.gov/sites/default/files/files/AUDIT.pdf>

Bystander Intervention Training

All freshman and/or transfer varsity athletes, as well as all club officers are required to attend RPI’s Bystander Intervention Training, facilitated by Student Health and Counseling Center employees. This training covers high-risk behaviors such as: substance abuse, hazing, sexual misconduct, relationship violence and mental emergencies. Students are taught the skills on how to intervene safely to reduce risk associated with these behaviors. Campus policies related to alcohol and other drugs, RPI’s Good Samaritan Policy and RPI’s Sexual Misconduct Policy are covered. On- and off-campus resources are reviewed.

Training for Intervention Procedures (TIPS)

TIPS is a nationwide alcohol bystander intervention training that 50% of Greek membership are required to attend. This training covers behavioral cues associated with alcohol use, intoxication rate factors and skills for successful intervention around alcohol. Campus policies including the alcohol and other drug policy, Good Samaritan Policy and Sexual Misconduct Policy are discussed. On- and off-campus resources are reviewed.

Student-Athletes Speaker Series

The Athletic Department hosts an annual guest speaker for all intercollegiate student-athletes. The speakers and topics vary based on feedback from athletic administrators, head coaches, and student-athletes. Topics included sports nutrition and athlete performance during 2016-17 with an emphasis on the effects of alcohol and other drugs on athlete recovery and performance.

Union After Dark

This program is an alternative program put on by the joint effort of all of the Union Programming Activities Committees (UPAC) each semester. This event brings students to the union from

9pm -1am and provides entertainment, food, activities and giveaways. This program could be more of a series which would make it stronger if it occurred more often.

Other Alternative Programs

Weekly student activities programs are always sponsored both on weekdays and weekend. UPAC hosts their own cinema with movie showings from 8pm-2am Fridays & Saturday nights. UPAC Comedy and Concerts also supplements with other weekend programs 2-4 times each semester. This is a strength in programming that we have something for students to attend on campus each and every week.

Greek Life Social 101

Social 101 is an educational Program provided by Greek Life Commons, and is required for all chapter Presidents, Social chairs and Risk chairs each semester. The training covers both RPI Policy and the Fraternity Information Programming Group (FIPG, Inc). Expectations for hosting events where alcohol will be present, as well as health and safety guidelines and information provided from our Health Center staff. RPI Good Samaritan policy is also reviewed with all chapters, as well as expectations on how and when to call for assistance if needed. Information about attendance is included in the list of programs provided.

Greek 101

Greek 101 is educational programming provided for all new members and educators within the Greek Life Community. It is hosted twice each semester by Student Living and Learning, the Panhellenic and Inter-fraternity Councils, the Alumni Inter-Greek Council, the Health Center, Judicial Affairs. The sessions include a brief history of Greek life at Rensselaer, hazing and alcohol and other drug policy and expectations, health and wellness, City of Troy ordinances, and the judicial process. RPI Good Samaritan policy is also reviewed with all attendees, as well as expectations on how and when to call for assistance if needed. Information about attendance is included in the list of programs provided.

Greek Life SEM Manual

The Social Event Management Manual (SEMM) is the overarching alcohol policy for Greek organizations for alcohol events off campus. It is intended to supplement the Rensselaer Student Handbook of Rights and Responsibilities in regards to any and all events in which student organizations will serve as a social host either by providing an environment in their private facilities for events where alcohol will be present; either through Bring Your Own Beverage (BYOB) policies or at a Third Party Vendor (TPV) where a liquor license has been established. This policy is reviewed annually by the RPI administration to confirm it adheres to NYS law and best practices for events involving alcohol. Paper copies of the SEMM are distributed to all Greek organizations at Social 101, and also made available to students on the RPI website. A copy of the policy can be found in Appendix B in this document.

Greek Sponsored Alcohol/Other Drug Awareness Events

Individual chapters within the community also sponsor or host educational programs throughout the year related to alcohol and other drugs. Some of this programming is internal, allowing for chapters to do self-assessment and provide support for members who may be dealing with issues related to these topics. Others are larger external events, which allow the organizations to support the larger RPI community in its efforts to educate students on this topic. In the 2016-2017 year, two external events were provided by the Greek community. One was a community wide campus speaker Bobby Gordon, who came to speak to the RPI community on alcohol and other drug use and addiction. That event was held in EMPAC Concert Hall on October 18, 2016. In spring semester, Phi Sigma Kappa partnered with our Health Center to host a showing of the movie "Chasing the Dragon", a documentary on opioid addiction as well as a panel discussion after the film. That program was held in April and had over 100 students in attendance. For more information on these and other student sponsored programs, please see the program list provided in the appendix.

Senior & Senior Week Activities

Senior week events are for the senior class and will not be available for underclassmen except where guest rules are indicated. The Undergraduate Class Dean will compare the list of registered participants to the roster of undergraduate students to ensure underage participants will be identified prior to an event and can be monitored. No passing or service of alcohol will be allowed. Those in violation of the NYS alcohol law will be handled through the RPI Judicial system and will jeopardize their ability to walk at Commencement. Program details are available in the appendix.

The Clubhouse Pub

The Clubhouse Pub, located on the top floor of the Rensselaer Union, provides a safe environment for the reasonable consumption of alcoholic beverages for those members of the Rensselaer community over the age of 21. The Pub opened its doors on September 14, 1990 and is open 12 months a year.

Staffed by student bartenders and managed by a full-time member of the Union Administrative Staff, The Pub provides a comfortable location for studying, meeting with friends, playing trivia, singing Karaoke, or enjoying some professional musicians' performances. Prior to beginning their position at The Pub, all student staff must complete TIPS Training, a 90-minute orientation with the manager, and shadow current staff for at least one week. They are required to attend monthly staff meetings throughout the school year to continue their training. Program details are available in the appendix.

Alcohol Risk-Reduction Programs

On a request-basis, alcohol risk reduction programs can be offered to residence halls, clubs or organizations. These programs typically review protective behaviors, risk-reduction, campus policies and on- and off-campus resources.

2. Provide AOD support services for students.

Rensselaer Polytechnic Institute employs a licensed clinical social worker who provides substance abuse assessments through the Counseling Center and offers individual treatment to those students seeking recovery from alcohol or drug use. She can also offer individualized referrals to other levels of treatment, based on a student's needs.

Rensselaer hosts space on campus for a "young adult" AA Meeting to be held weekly. This information is advertised via the Student Health Center's website, on posters in the Student Health Center's and Counseling Center's waiting rooms, and is discussed at all alcohol programs provided on campus.

RPI Ambulance

RPI Ambulance is a student run and operated Basic Life Support (BLS) transporting ambulance agency that serves the RPI campus and surrounding communities. In addition to providing First Aid/CPR and other EMS outreach classes, we respond to approximately 200 calls and provide first aid coverage to approximately 25 special events every academic year. All students of RPI are eligible to join RPI Ambulance – any required training is provided free-of-charge to members. Ambulance drivers are trained in Emergency Vehicle Defensive Driving and possess a BLS CPR certification and a working knowledge of first aid skills; our crew chiefs are at a minimum NYS EMT-B certified and generally take advantage of the EMT class hosted at RPI each semester.

3. Identify AOD violation trends to effectively enforce the Alcohol and Other Drug Policy via the Student Handbook

Judicial Affairs

The Dean of Students Office is responsible for the management of the Rensselaer Judicial Affairs Program. Rensselaer provides a comprehensive Judicial Affairs program that fosters students' moral, intellectual, and personal development, as well as personal and community responsibility. The intent of the Judicial Affairs program is to uphold student rights and develop students' ability to make responsible decisions in order to maintain mutual respect, integrity, and an environment where all students can effectively pursue their educational goals. Programs and services are student-centered, promote accountability, and are aimed to enhance students' overall academic and social experience at Rensselaer.

Rensselaer's approach to the judicial process is one that is intended to be educational rather than punitive. [The Rensselaer Handbook of Student Rights and Responsibilities](#) sets forth the Student Bill of Rights along with the national, state and local laws and Rensselaer policies that guide Institute and judicial procedures in support of Rensselaer student success.

Student violations of the Rensselaer's Alcohol and Other Drug policy are adjudicated through the Rensselaer Judicial Process. Rensselaer identifies students who violate the Alcohol and

Other Drug Policy via reports from Department of Public Safety, Office of Student Living and Learning, Student Success Office, Dean of Students, and other internal and external community members and partners.

Through the Judicial Process, reported Alcohol and Other Drug violations are reviewed and resolved. Sanctions are issued to students who do violate the Alcohol and Other Drug Policy. Sanctions may include warning or probation periods, loss of privileges, suspension or expulsion, and required AOD education. Sanctions are determined based on the frequency and severity of the violation.

In August 2017, Rensselaer hired the Director of Student Rights, Responsibilities, and Judicial Affairs. The Director is responsible for oversight of the Rensselaer Judicial Process.

Educational Sanctions for Alcohol and Other Drugs

- **AlcoholEdu for Sanctions:** This online program is designed for low-level alcohol violations. It is intended to help students evaluate current drinking behaviors and patterns. The course reminds students of safe drinking behaviors and clearly outlines RPI's alcohol policy.
- **Brief Alcohol Screening and Intervention for College Students (BASICS):** is for moderate-level alcohol violations. The goal of this in-class program is to limit excessive college student drinking, identify risky drinking behaviors and situations, learn risk reduction drinking strategies, and reflect on students' own drinking behavior after receiving a personalized feedback report of said behavior.
- **Marijuana 101:** Students who receive a sanction for marijuana are assigned to an online program called Marijuana 101 (via 3rd Millennium Classroom). This online program offers education and works to enhance motivation around avoiding further drug use. After the student has completed part one of the online program they are directed to meet with the substance abuse counselor in the Counseling Center for an assessment. During the assessment, the student and counselor explore motivation for change and the results of the drug assessment. Recommendations are made based on the outcome of the assessment and the student is directed to complete part two of the online program.
- **One-on-One Substance Abuse Assessment:** is for high-level alcohol violations or drug violations. Students are required to complete a drug-use assessment with a Substance Abuse Counselor and must follow all recommendations made during that session.

Alcohol and Other Drugs Disciplinary Statistics

<i>Academic Year</i> 2015-16	<i>Total Violations Referred to Judicial Process</i>	<i>Total Number of Students found Responsible</i>	<i>Total Number of Students Found Not Responsible</i>
Alcohol	195	171	24
Other Drugs	16	16	0

<i>Academic Year</i> 2016-17	<i>Total Violations Referred to Judicial Process</i>	<i>Total Number of Students found Responsible</i>	<i>Total Number of Students Found Not Responsible</i>
Alcohol	180	131	49
Other Drugs	38	17	21

****This data is derived from the violation charged. The charged violation does not delineate the nature of the alcohol or drug violation.**

Analysis Alcohol Violations: Rensselaer saw an 8% decrease in reported alcohol incidents from academic year 15-16 to academic year 16-17. Given this decrease it appears alcohol violation referrals were consistent across the two academic years. During this time period there was a 26% decline in students being found responsible for alcohol violations. At the time of this report, it is unclear as to why there is a decrease in responsible findings.

Analysis Drug Violations: Rensselaer saw an 81% increase in reported drug violation referrals from academic year 15-16 to academic year 16-17. It is unclear why there is a significant rise in drug violation referrals. This rise in referrals likely due to increased reporting. In academic year 15-16, 100% students reported for drugs were found responsible for the violation compared to only 76% in academic year 16-17. This decrease is a normal trend given the increase of drug violation referrals.

AOD EDUCATIONAL SANCTIONS	Alcohol Edu	BASICS	Prime for Life Alcohol Class	Marijuana 101	Substance Use Assessment
2015-16	7	8	83	8	0
2016-17	54	22	0	9	0

4. Re-establish the Alcohol and Other Drug Prevention and Education Committee to include new membership and recommit to the committee’s mission of: education, environmental change (policy), and enforcement.

Prior to the Alcohol and Other Drug Prevention and Education Committee, the committee was originally referred to as the Alcohol & Other Drug Committee. The focus was on education, environmental change (policy) and enforcement. In the spring of 2017, the Alcohol & Other Drug Committee was reinstated and renamed the Alcohol and Other Drug Prevention and Education Committee, to make the committee’s purpose more clear to the campus community. The committee is currently in the process of recommitting to its priorities, while also exploring ways in which the committee can expand to have a greater impact on the student body.

Strengths and Weaknesses of RPI Alcohol and Other Drug Programming for Students

At Rensselaer Polytechnic Institute, there are a number of programs in place to address the use of alcohol and other drugs on our campus. These programs occur with the help and support of faculty, staff and students. While our analysis of RPI’s student population reflects lower than national averages for alcohol and drug use, RPI believes that we can always do more to reduce unhealthy or dangerous behaviors in regards to alcohol and other drugs.

The strengths of these efforts are that there are always multiple efforts being made, at any given time, to provide alcohol-free events and education around alcohol and drug use. We spend ample time looking at the specific needs of our population and what students would respond best to. Making programming and other resources readily accessible is also a priority on RPI’s campus. The safety of our students is important and the variety of programs designed to help identify and respond to alcohol or drug emergencies is a reflection of that.

In regards to the weaknesses of our programming, we recognize that campus-wide buy-in is important but not always there. Lack of consistency in the execution of plans or enforcement of policies is often a problem as well. While we assess the outcomes of our alcohol and other drug programming, the data sometimes isn’t shared or utilized in future programs.

Revising Alcohol and Other Drug Programming for Students

The Alcohol and Other Drug Prevention and Education Committee has been charged with multiple objectives including, but not limited to:

1. Increase AOD awareness through prevention programming to students
2. Provide AOD support services for students
3. Educational programming/trainings
4. Promote environmental change (policy)
5. Collaborate/consult with the Office of Judicial Affairs around issues of enforcement

Through these objectives we hope to renew or revise programming to address weaknesses noted above and uphold our goal to reduce unhealthy or dangerous alcohol or other drug behaviors at RPI.

Alcohol Use and Possession Policy for Faculty and Staff

The intent of Alcohol Use and Possession Policy at Rensselaer Polytechnic Institute is to comply with the Drug-Free Schools and Communities Act and its Alcohol Abuse Prevention Regulations and applicable state and local laws and regulations regarding alcohol use and abuse.

It is the policy of Rensselaer that employees are prohibited from the unlawful manufacture, distribution, dispensing and possession of alcohol and prohibited from on-the-job use of, or impairment from, alcohol, on Institute property, as part of any activity sanctioned or sponsored by the Institute, or while performing in a work-related capacity. Rensselaer will not authorize events where drinking under the legal age, as determined by the States of New York and Connecticut, will be knowingly permitted.

The consumption or possession of alcoholic beverages on Rensselaer property, except for officially sanctioned functions or storage locations, is prohibited. In the event that Rensselaer has sanctioned the use of alcohol at an Institute event, employees who choose to consume alcohol must do so responsibly and are expected to conduct themselves properly and professionally at all times with colleagues and/or students.

Lawful off-duty alcohol use, while generally not prohibited by this policy, must not interfere with an employee's job performance. Any use of alcohol that adversely affects an employee's job performance or Rensselaer or jeopardizes the safety or property of employees, students or the public is prohibited. Employees are also prohibited from reporting to work under the influence of alcohol.

Any employee who supplies or makes alcohol available to someone under age 21 is in violation of New York State statutes and this Policy.

The failure to comply with this policy will subject and employee to disciplinary action, up to and including immediate termination and/or criminal prosecution.

It is also the policy of Rensselaer to provide, as an employee benefit, an Employee Assistance Program (EAP) that is designed to help faculty and staff deal with alcohol and substance abuse and other problems that they and their families might encounter. (For more information about the EAP Program, see Human Resources Policy #1100.5, Employee Assistance Services.)

This policy applies to all employees, including faculty, staff and members of the President's Cabinet.

Health Risks

The use, misuse and abuse of alcohol can cause a number of problematic changes in mood and behavior. Drinking too much – on a single occasion or over time – can take a serious toll on your health. Excessive alcohol use has immediate effects that increase the risk of many harmful health conditions, including but not limited to the following:

- Injuries, such as motor vehicle crashes, falls, drownings, and burns;
- Increase risk for violent or risky behavior;
- Alcohol poisoning, a medical emergency that results from high blood alcohol levels; and
- Miscarriage and stillbirth or fetal alcohol spectrum disorders (FASDs) among pregnant women

Moderate to high doses of alcohol may also cause marked impairments in higher mental functions, severely altering a person's ability to learn and recall information. Alcohol interferes with the brain's communication pathways, and can affect the way the brain looks and works. These disruptions can change mood and behavior, and make it harder to think clearly and move with coordination.

Repeated use of alcohol can lead to physical and/or emotional dependence. There is strong evidence based in medical research that alcohol contributes significantly to cancer as well as permanent damage of vital organs such as the heart, brain, liver and pancreas. Drinking too much can also weaken your immune system, making your body a much easier target for disease.

Use and abuse of alcohol can detrimentally effect employee productivity, efficiency, attendance, and the health of our work force and negatively affect Rensselaer's living, learning and work environment as well as; jeopardize the health and safety of students, employees, co-workers, and the public; and bring the reputation of Rensselaer and its employees into public disrepute.

Sanctions and Remedial Measures

Employees, including faculty, staff, and members of the President's Cabinet, who engage in conduct prohibited by this policy or are convicted under a criminal statute will be subject to discipline, up to and including termination, and/or may be required to satisfactorily participate in Rensselaer's Employee Assistance Program and any recommended rehabilitation program.

Use and abuse of alcohol can effect employee productivity, efficiency and negatively affect Rensselaer's learning and work environment as well as; jeopardize the safety of employees, co-workers, and the public; and bring the reputation of Rensselaer and its employees into public disrepute. Accordingly, Rensselaer has established the following rules to governing the use and possession of alcohol.

When an employee is involved in a workplace accident or when there is a reasonable suspicion that an employee is under the influence of alcohol on-the-job, Rensselaer can require the employee to submit to an alcohol and drug test. Employees who test positive are subject to corrective or disciplinary action up to and including termination.

The serving of alcohol at employee-related functions either on or off Rensselaer premises must be reviewed and approved by the Alcohol Review Committee. The committee may be reached through the Student Health Center.

Employees, who drive a motor vehicle as a part of their work duties, found to have been driving under the influence of alcohol, whether on duty or off duty, shall be subject to disciplinary action up to and including termination. (For information about blood alcohol and drug testing, see Human Resources Policy #200.11, *Physical/Medical Exams – Current Employees.*)

Referrals to Rensselaer's Employee Assistance Program for employees who may be abusers of alcohol are coordinated through the Division of Human Resources to assist both the employee and supervisor, and to assure compliance with all applicable laws.

Care and Support Services

Rensselaer's Employee Assistance Program (EAP)

For more information about the EAP Program, see Human Resources Policy #1100.5, *Employee Assistance Services.*

Capital EAP

518-465-3813

Questions@capitaleap.org or www.capitaleap.org

National Council on Alcoholism and Drug Dependent

Hot Line: (800) NCA-CALL

National Drug and Alcohol Treatment Routing Service

(800) 622-HELP

Compliance With the Drug-Free Schools and Campuses Regulations

[EDGAR Part 86]

Rensselaer Polytechnic Institute

Eight Twenty River Street Inc.
Alcoholism Treatment Program
Troy, NY 12180
518-272-4246

St. Peter's Addiction Recovery Center (SPARC)
www.sphp.com/addiction-sph
Albany, Guilderland, Latham, Saratoga and Schenectady, NY

Hudson Mohawk Recovery Center - Elizabeth's House for Women Non-Profit Organization
Troy, NY 12180
518-272-0206

SAMHSA's National Helpline
(800) 662-HELP/(800) 662-4357
SAMHSA's National Helpline is a free, confidential, 24/7, 365-day-a-year treatment referral and information service (in English and Spanish)

Alcoholics Anonymous (AA) Meetings
RPI Campus - Young Adult Group
Fridays, 7:00 pm to 8:00 pm
RPI Chapel and Cultural Center
2125 Burdett Ave, Troy, NY 12180
For more information, call the Student Health Center at 518-276-2305

Al-Anon/Alateen Family Group of the Greater Capital District
Answering Service: 518-292-0577
General Information: info@al-anon-8ny.org
Alateen Information: alateen@al-anon-8ny.org

Pinnacle Behavioral Health - Albany
<https://www.pinnaclebehavioralhealth.com/>
10 McKown Road, Albany, NY 12203
518-689-0244

Use and Possession of Illegal Drugs Policy for Faculty and Staff

It is the policy of Rensselaer Polytechnic Institute to comply with the Drug-Free Schools and Communities Act and its Alcohol Abuse Prevention Regulations, the Federal Drug-Free Workplace Act and state and local laws and regulations regarding drug abuse and illegal drugs.

The unlawful manufacture, distribution, sale, dispensing, possession, purchase, transfer or use of illegal drugs is prohibited in Rensselaer's working, living and learning environments.¹

This policy does not prohibit the possession and proper use of lawfully prescribed drugs taken in accordance with the prescription; however, Rensselaer does prohibit the misuse of prescribed medication. Employees' lawful drug use may affect their job performance, such as by causing dizziness or drowsiness. Employees must also take care when taking prescription medication that could impair their ability to safely and responsibly perform job duties. In some such cases, it is recommended employees discuss concerns with Human Resources. It is the employee's responsibility to determine from his/her physician whether a prescribed drug may impair safe job performance and to notify Human Resources of any job restrictions that should be observed as a result.

Employees will be subject to disciplinary action up to and including termination and/or criminal and/or civil penalties if they manufacture, distribute, sell, attempt to sell, possess, transfer use or purchase illegal drugs, controlled substances or drug paraphernalia while at the workplace or while performing in a work-related capacity. Such illegal acts, even if engaged in off duty, may result in disciplinary action.

The failure to comply with this policy is subject to disciplinary action, up to and including immediate termination in accordance with Human Resources Policy 900.1, *Progressive Discipline* and/or criminal prosecution.

It is also the policy of Rensselaer to provide, as an employee benefit, an Employee Assistance Program (EAP) that is designed to help faculty and staff deal with substance abuse and other problems that they and their families might encounter. (For more information about the EAP Program, see Human Resources Policy #1100.5, *Employee Assistance Services*.)

This policy applies to all employees including faculty, staff, vendors and members of the President's Cabinet.

Health Risks

Drug use can have a wide range of short- and long-term, direct and indirect effects. These effects often depend on the specific drug or drugs used, how they are taken, how much is taken, the person's health, and other factors. Short-term effects can range from changes in appetite, wakefulness, heart rate, blood pressure, and/or mood to heart attack, stroke, psychosis, overdose, and even death. These health effects may occur after just one use.

¹ Although the States of New York and Connecticut allow the use of marijuana for palliative purposes, the Institute does not permit the possession, use or ingestion of marijuana or any products that include derivatives of marijuana, such as cannabidiol (CBD) oil, in its working, living and learning environments. Rensselaer will take adverse action where the employee is impaired at work due to the use of medical marijuana or if marijuana or marijuana products are brought to work, on-site or in company-provided vehicles.

Longer-term effects can include heart or lung disease, cancer, mental illness, and others. Long-term drug use can also lead to addiction. Not everyone who uses drugs will become addicted, but for some, drug use can change how certain brain circuits work. These brain changes interfere with how people experience normal life events, their ability to control their stress level, their decision-making, as well as their ability to learn and remember.

Drug use can also have indirect effects on both the people who are taking drugs and on those around them. This can include affecting a person's nutrition; sleep; decision-making and impulsivity; and increase the risk for trauma, violence, injury, and communicable diseases.

Sanctions and Remedial Measures

Employees, including faculty, staff, and members of the President's Cabinet, who engage in conduct prohibited by this policy or are convicted under a criminal drug statute will be subject to discipline, up to and including termination, and/or may be required to participate satisfactorily in Rensselaer's Employee Assistance Program and any recommended rehabilitation program.

Rensselaer has a strong commitment to safeguard the health and welfare of its faculty, staff, and students, and provide a safe working, living and learning environment. Because substance abuse at work or away from work can seriously endanger the health and safety of faculty, staff, students, vendors and guests, Rensselaer has established a program under this policy to detect and remove users of illegal drugs or controlled substances from the working and learning environment. Rensselaer is committed to preventing the use and/or presence of these substances in the workplace.

Responsibilities

Rensselaer employees must:

- 1) comply with this policy; and
- 2) notify his/her supervisor within five days after any conviction under a criminal drug statute.

Supervisors must:

- 1) participate in periodic training to assist them in identifying and addressing illegal drug use by employees; and
- 2) be cognizant of their responsibilities to refer employees who may be using illegal drugs on the job to the Division of Human Resources.

Drug Testing

Employees who are involved in work-related accidents or injuries or who are reasonably believed to be users or abusers of illegal drugs will be required to submit to a drug test. Employees who test positive are subject to corrective or disciplinary action up to and including termination. (For more information about blood alcohol and drug testing, see Human Resources Policy #200.11, *Physical/Medical Exams – Current Employees.*)

Referrals to Rensselaer's Employee Assistance Program for employees who may be users and/or abusers of illegal drugs or controlled substances are coordinated through the Division of Human Resources to assist both the employee and supervisor, and to assure compliance with all applicable laws.

Care and Support Services

For more information about the EAP Program, see Human Resources Policy #1100.5, *Employee Assistance Services*.

Capital EAP

518-465-3813

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Albany, Guilderland, Latham, Saratoga and Schenectady, NY

New York State Substance Abuse Hot Line

(800) 522-5353

National Cocaine Hot Line

(800) COCAINE

National Drug and Alcohol Treatment Routing Service

(800) 622-HELP

SAMHSA's National Helpline

(800) 662-HELP/(800) 662-4357

Free, confidential, 24/7, 365-day-a-year treatment referral and information service (in English and Spanish)

Pinnacle Behavioral Health - Albany

<https://www.pinnaclebehavioralhealth.com/>

10 McKown Road, Albany, NY 12203

518-689-0244

Hudson Mohawk Recovery Center - Elizabeth's House for Women Non-Profit Organization

Troy, NY 12180

518-272-0206

Hudson Mohawk Recovery Center
1724 5th Avenue Troy, NY
518-272-3918

St. Mary's Hospital Addictions Services
1300 Massachusetts Avenue, Troy NY 12180
518-240-9282

Conifer Park Outpatient Center
2435 6th Avenue, Troy, NY 12180
518-274-5143

Hope House Inc.
573 Livingston Avenue, Albany, NY 12206
518-482-4673

Addictions Care Center of Albany
1044 Broadway, Albany, NY 12204
518-434-2367

Belvedere Addictions Center
1 Van Tromp Street, Albany, NY 12207
518-694-9400

Whitney Young Health's Harry/Jeanette Weinberg Treatment Center
10 Dewitt St, Albany, NY 12207
518-463-3882
Hudson Mohawk Recovery Center, Inc.
743 Columbia Turnpike #5, East Greenbush, NY 12061
518-477-7535

APPENDIX A

SENIOR CLASS PROGRAMMING PLAN

200 Days/100 Days

Students convene at the RPI Union at which point they are checked by a member of the Class Senior Week Committee. Students need both their RPI and government IDs, and to be 21+ to attend. Students are bussed to an off-campus location. Alcohol distribution and consumption takes place on the hotel property only. All students are bussed back to the RPI Union at the end of the night. The event begins and ends at the Union. Event is held at an off campus venue within 20 min of the RPI campus by bus.

50 Days

- Need to be a patron (\$25 class donation towards class gift)
- 1.5 hour event
- Event starts, dueling pianists start, bar opens, hors d'oeuvres
 - Last half an hour, bar closes and pianists stop
- Security/Safety
- Food
 - Hand-passed hors d'oeuvres
- Alcohol
 - Cash Bar
 - Alcohol stops being served 30 minutes before champagne toast
- Champagne toast
 - Cider alternative available

Brunch

- Presentation of Senior Awards
- A brunch to celebrate the seniors, and invite the trustees
- \$5 charge, \$10 Guests
- Security/Safety
- On campus at the Alumni House
- Food
 - At RSVP you set your meal
- Alcohol
 - Single Mimosa, OJ alternative
 - No cash bar
 - Guest must be 21 for mimosa
 - Over 21 Guests have wristband

President's Banquet

- 622 people max
- No cost to students, NO GUESTS

- Sign up thru alum house pre-registration like 200 days event
- Way to make people show up:
 - Cancellation fee
 - (a) \$60 charge
 - (b) Except standard excuses
- Security/Safety
 - Provided by venue and Dr. Jackson
- Food
 - Provided by venue and Dr. Jackson
- Alcohol
 - Cash bar
- Entertainment
 - Provided by venue and Dr. Jackson
- Transportation
 - Busing

Cruise on the Hudson

- Cruise around Manhattan on the Hudson River
- Cruise starts at 6pm
 - Leave RPI at noon
 - Get there at 3pm
 - Get on cruise at 6pm
 - Meal provided
 - Leave cruise and NYC at 9pm
 - Get back to RPI at 12pm
- Security/Safety
 - Professional staff search bags and person for alcohol
 - Before entering cruise
- Food
 - Cruise provides
- Alcohol
 - 21+ event, cash bar on cruise

The Clubhouse Pub Programs

In the past few years The Pub has provided an opportunity for students to learn about wine and how it complements food. 'Wine and Dine' events celebrate holidays as well as the diversity of our population. In the fall semester, the Hispanic Heritage Wine and Dine Night are held as well as our Thankful Wine and Dine Night. Both events highlight food representative of the holiday while highlighting appropriate wines to complement the food. This is helpful for students as they attend business meetings or family gatherings, providing them knowledge to select appropriate wines.

'Trivia Night with Perry' is our most popular weekly event. Four member teams play six rounds of trivia with a picture round, music round, and speed round. Set up as a semester-long tournament, teams gather each week to spend 90 minutes relaxing, having fun, and testing their knowledge. The focus is on fun – never alcohol. Special trivia nights are held during the year for Alumni, Graduate Students and with Greek Houses. Some of these events are held as fundraisers for the Clothe-A-Child Campaign.

The Clubhouse Pub hosts monthly 'Painting at the Pub' events. These events are taught by a professional art instructor who provides step-by-step instructions as participants paint their masterpieces. Collaborating with the Office of the Graduate Experience, we are able to provide reduced pricing for graduate students and their families.

The Pub is known for celebrating everything – Oktoberfest, Halloween (Paint Your Pumpkin), Black History Month, Women's History Month, Dr. Seuss' Birthday, and Grand Marshal Week to name a few. During Black History Month and Women's History Month we highlight Rensselaer alumni with photos and biographies posted throughout The Pub.

With our continued programming, The Pub is known more as a place to do fun things, rather than a place to get a drink. We provide a Comment Card box for patrons to let us know what they want to see, what they like, and what they don't like. The Pub is for the Rensselaer Community so it's important that their voice is heard.

APPENDIX B

OFFICE OF THE GREEK LIFE COMMONS

Office of the Greek Life Commons Social Event Management Manual

Prepared by:

Office of the Greek Life Commons
Troy, NY 12180
518.276.6284

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I. Purpose: Social Event Management Manual

The Social Event Management Manual (SEMM) exists to serve chapters, alumni, & staff to provide resources, education, and compliance expectations for chapters of the Greek Life Commons at Rensselaer who wish to host a social event with Alcohol safely for their members and their guests. There are three core areas that this manual addresses: Safety, Education, & Compliance. The sections of the manual and appendices incorporate policies of the Institute, state & federal laws, national/international headquarters best practices, and feedback of Greek students, alumni, & staff.

II. Core Areas

1. Safety:

The safety of members and their guests is the primary purpose for the practice of risk management in our Greek community. With proper risk management, organizations can host events with alcohol present while still taking measures to reduce harm and increase the safety of their members and guests.

2. Education:

This manual provides numerous resources as well as suggestions that are designed to educate the members and alumni of the Greek Life Commons on laws and policies related to the use of alcohol for Greek social events, as well as practices that can reduce risk and potential harm.

3. **Compliance:**

As recognized organizations of the Greek Life Commons at Rensselaer, it is important that all of our organizations understand and comply with the governing laws and policies that are applicable from New York & Federal laws, Institute policies in the Student Handbook, The Relationship Statement between Rensselaer and Fraternities and Sororities, Office of the Greek Life Commons policies, national/international headquarters laws & policies, and that of the City of Troy. Organizations that knowingly or unknowingly violate these rules will be held accountable through the Dean of Students office or other appropriate governing entities.

III. **Policies and Guidelines**

1. **Types of Events permitted:**

a. **Chapter Events (In-House) using a Third Party Vendor.** These events are by invitation only. If non-members are in attendance, capacity must be within the facility's maximum occupancy of its assembly space. Invitations are limited to one individual who is named per invite. Third Party Vendor events must end no later than 2:00 AM and alcohol service is limited to no more than 4 hours and 1 drink/ (person 21 years old or over)/hour during the event. Event must be registered through OGLC.

b. **On-Site Chapter Event (BYOB).** These events are invitation only. If non-members are in attendance, capacity must be within the facility's maximum occupancy of its assembly space. Invitations are suggested to be limited to two individuals invited per member, but in total cannot exceed the guidelines outlined in the event size restrictions on page 5 of this manual. Alcohol service is limited to no more than 4 hours and 1 drink/ (person 21 years old or over) and must be Bring Your Own Beverage (BYOB). Under no circumstances are chapters, individuals or alumni/ae permitted to purchase or provide alcohol for chapter events for anyone other than their individual person; as this would violate the expectations of the Bring Your Own Beverage (BYOB) policy. Distilled spirits including all hard liquor are prohibited. On-site Chapter Events must end no later than 2:00 AM. Event must be registered through OGLC.

c. **Off-Site Chapter Events:** These events must also be registered, as the organization is expected to register any events with alcohol. It is expected that all organizations use the same risk management approach for off-site events as they would for on-site events. (i.e. formals, semi-formals).

d. **Note: Open Social Events with alcohol are PROHIBITED.**

Open Social Events are defined as: any social function at which alcoholic beverages are to be served and to which non-members are invited by a blanket or open invitation, expressed or implied. Any social function to which non-members are invited through advertising or publicity including but not limited to signs, posters, billboards, handouts, and/or the use of electronic/social media. (Including events at non-chapter owned/operated locations including but not limited to: taverns, pubs, banquet facilities, clubs, or other privately owned/rented properties of members or friends used on behalf of the Greek Lettered Organization.)

e. **Alumni Events hosted at Chapter Facility**

Alumni events at the chapter house that will include alcohol must still be registered with OGLC. In this event the Alumni group should contact the Associate Dean for Greek Life Commons to discuss the SEMM and how they can fill out the same forms along with any unique alumni-event related details as approved by OGLC.

2. Registering Events:

- a. Periods when events **may not** be registered:
 - i. Two weeks prior to the start of classes each semester until the day after the end of formal recruitment/rush as defined by the IFC and Panhel.
 - ii. Throughout Reading days and Finals until one week after the Finals have concluded or 1 week following Spring Graduation.
 - iii. Any Sunday, Monday, Tuesday, or Wednesday unless specific permission given by the OGLC.
- b. To host any event, the chapter must be a Rensselaer recognized organization and in good standing with the DOSO, OGLC, IFC and/or Panhel.
- c. Any restrictions placed upon organizations by their National/International office related to hosting social events with alcohol will be honored by OGLC, IFC, & Panhel.
- d. Checklist before registering an Event
 - i. 50% of the chapter must be TIPS trained or alternately trained on alcohol related risk management approved by OGLC.
 - ii. The chapter must have adequate insurance coverage and a copy of that insurance certificate is on file with OGLC in accordance with the Relationship Statement.
 - iii. Chapter President, Social Chair and Risk Chair must have attended Social 101 training (offered during formal recruitment period each semester before first social events with alcohol can be registered). If members cannot attend, an individual meeting with the Associate Dean for Greek Life Commons to review the SEMM and appropriate policies for registration may count towards training at the discretion of OGLC.
1. Advisors signing Appendix A are expected attend if possible.
 - iv. The chapter President, Social Chair and an Advisor must sign and submit the Social Event Management Agreement form to OGLC. (Appendix A)
 - v. The chapter President and Advisor must sign and submit the Social Responsibility Agreement form to OGLC. (Appendix B)
- e. Events are required to be registered with OGLC ten (10) calendar days prior to the event. The chapter must submit an event application form to the office of the Greek Life Commons to register the type of event, note the number and who are the invitees, and risk management procedures. (Appendix C)

*This deadline allows for all registration requirements to be checked and allows time for forms to be resubmitted if necessary. Approval **may** be given on a case-by-case basis for registrations submitted past this deadline. Submission of forms is not a guarantee of approval, OGLC reserves the right to deny any request for events involving alcohol.*

3. **Monitoring Events:**

- a. Events are required to conform to and not exceed the maximum occupancy of the facility. At no time should the event become overcrowded to the point where safety is a concern. Events should not continue if the management of the event is compromised or become non-existent. **All registered events must end no later than 2:00 AM.**
- b. It is required that individuals who **appear** intoxicated are not permitted to drive nor should any chapter member attempt to transport intoxicated individuals. Chapters are expected to contact Public Safety or Emergency services immediately if an individual appears to be severely intoxicated and/or impaired. (see Student Handbook: www.doso.rpi.edu)
- c. Concise invitation guest lists for each function are required for members, alumni/alumnae, and all non-members who have been invited or will be in attendance.
- d. Decorations are required to meet all fire code regulations.
- e. Specifically for an alcohol related event, members and invited guests are required to show a valid driver's license, military ID, or passport. It is recommended to additionally show a valid Rensselaer or student ID at the door. A Rensselaer ID is not permitted to be utilized as a substitute for government issued identification, as it does not provide a birthdate for individuals to confirm if they are over 21.
- f. All Members and invited guests at alcohol related events, which are of age, are required to receive a wristband or hand stamp upon entering the event. All members & guests who are under the legal drinking age should be marked as such. The hosting organization is responsible for enforcing that wristbands/indicators are not transferred to underage guests/members.
- g. Fraternities and sororities are expected to deny admittance and/or alcohol to individuals who are likely to be irresponsible in their use of alcohol and/or with whom the fraternity/sorority cannot exercise reasonable control. This includes individuals who are intoxicated to the point of drunkenness or who exhibit reckless behavior. **The chapter has the right and responsibility to deny admittance to anyone it thinks is already impaired by alcohol or other drugs, even if the person is on the invitation list.** If an individual is denied admittance and the chapter needs assistance, the chapter is expected to call the proper authorities.
- h. **For ALL Functions:** fraternities and sororities are required to assign monitors who will not consume alcohol throughout the duration of the event and who will monitor the activities of both members and invited guests, with the objective of promoting compliance with Institute rules, policies and guidelines and New York State law.
- i. **Event size restrictions:** Events must adhere to the following restrictions or they will not be registered and if they should exceed these restrictions at any time can be shut down by the event monitors, public safety, or other authorized authority.
 - i. **Single organization event:** The number of current active and new members on file with OGLC, with an allowance of 3 guests per member maximum (2 per member recommended).
 1. (Example: ABG has 25 total active and new members, they can invite 75 guests for a total of 100 persons at the event. If XYZ has 70 members, then they can invite 210 members for a total of 280.)
 - ii. **Co-hosting events:** The hosting chapter follows the 3:1 from above, while the visiting organization is restricted to a 2:1 guest to member ration.

1. (Example ABG & XYZ groups are co-hosting at ABG's chapter house, ABG has their 25 members with a 3:1 guest (100 total) plus XYZ's 70 members with a 2:1 (210 total) for a grand total of 310 total people allowed at that event. *At no time is the total number of people permitted to exceed fire code for the event space. If the maximum allowed ratio exceeds fire code, a lower ratio must be utilized that does not exceed fire code limits.*

j. **A minimum of ONE (1) monitor for every twenty-five (25) guests is expected for each event. A list of the names of monitors is required to be posted in clear view at the main entrance.**

k. **Monitors are expected to:**

i. Monitor the entire public assembly space and be familiar with the chapter's security plan.

ii. Monitor the designated alcohol distribution center to encourage and undertake reasonable efforts to prevent overcrowding, transfer of hand stamps or wristbands and underage drinking. This area should never exceed capacity.

iii. Assist in the responsibility to check valid identification of members and guests and reject questionable identification.

iv. Monitor the front entrance, other entrances, parking lots and other outdoor areas.

v. Stop those leaving the party from taking any open containers with them.

vi. If an altercation and/or fight should occur, notify appropriate authorities immediately.

Do not attempt to intervene or put anyone at risk of being injured.

vii. If medical attention is needed for a person due to excessive alcohol consumption, call 911, it is recommended to mention the Institute's Good Samaritan policy.

4. **Alcohol Limitations, Distribution, & 3rd Party Vendors**

a. Alcohol consumption is limited to 1 drink/ (person 21 years old or over)/hour; total hours of operation are not to exceed four (4).

b. Alcohol Distribution Center- One centralized location is expected to be established for the distribution of food and non-alcoholic beverages; a second distribution center is expected to be established for the distribution of alcoholic beverages that are provided by the guest (BYOB) unless the event is being held by a third-party vendor. Additional food and non-alcoholic beverage stations are encouraged and should have a monitor to make sure non-alcoholic drinks remain non-alcoholic. Service monitors are expected to not serve anyone of age who may look or be intoxicated.

c. Non-alcoholic beverages and food are available.

d. It is required that no alcohol is present at any recruitment or new member function (i.e. bid day parties).

e. It is expected that no member will permit, tolerate, encourage or participate in activities that either contribute to or can be construed as high risk or promoting binge drinking.

f. No alcohol shall be served or consumed outdoors.

g. Distilled spirits (liquor) are prohibited from any event.

h. Large/Bulk quantities and Hard alcohol are prohibited (kegs, beer balls, and any other bulk containers of alcohol).

- i. Only contracted third party vendors with current NY liquor licenses may use kegs or hard alcohol to make mixed drinks, provided they are operating a cash bar and not an open bar.
- i. "Home-made" alcoholic beverages such as beer, wine, cider etc... are prohibited during registered social events and are otherwise discouraged on chapter owned premises.
- j. Drinking games involving alcohol of any sort are strictly prohibited.
- k. No money may be charged for any event at which alcohol is present unless a license or permit is obtained from New York State Liquor Authority.
- l. All chapters are expected to follow all guidelines for events with alcohol as outlined in the *Rensselaer Alcohol Policy* as well as their individual organization policies.

5. Measurement and Enforcement

- a. The Rensselaer Public Safety Office and the Dean of Students Office (On Call Duty Dean) will receive a list of registered events weekly.
- b. Chapter Advisors are to be notified by Chapter leadership that an event is being planned, date of the event, and nature of event.
- c. Any chapter who hosts an event that is not registered with OGLC or not in compliance with Institute, IFC, Panhel, and New York State law, regulations, and policies will be subject to disciplinary action.
- d. Chapters who host unregistered events having alcohol available will be subject to at least one semester social probation and, if warranted, judicial action, which can result in further disciplinary action.

6. Potential Consequences and Sanctions

The Rensselaer Handbook of Student Rights and Responsibilities provides the overarching Grounds for Disciplinary Action and explanation of the judicial process. It should be reviewed and can be found at: <http://doso.rpi.edu/setup.do>

Below is also a list of sanctions that DOSO may utilize when determining an appropriate outcome for chapter misconduct:

1. Educational

The Dean of Students Office and respective judicial officers may design sanctions that are specific to an individual case when it is determined that educational value may result and the interests of the Institute community are maintained.

2. Social Probation

This status is applied as a result of a breach of specific social regulations. Its primary effect is to suspend a privilege related to the nature of the offense and/or restrict access to specific campus facilities or programs.

3. Disciplinary Probation

This action constitutes a change in status where the organization is no longer in good standing, but continues to be recognized by the Institute. The chapter is permitted to retain recognition at

the Institute, but under certain stated conditions depending upon the nature of the violation and upon the potential learning value that may derive from such a restrictive measure.

4. Loss of Recognition

The Dean of Students Office may review whether the chapter should be allowed to maintain its status as a recognized chapter. The Dean of Students Office can determine that a chapter loses privileges associated with Institute recognition.

IV. Additional Resources

Dean of Students Office

- The Dean's office has authority over all violations of the student handbook. The Student handbook is featured on the home page and has information regarding Alcohol & Other drugs at RPI as well as the Good Samaritan Policy: <http://doso.rpi.edu/setup.do>

RPI Student Health Center

- Has resources related to Alcohol & Other Drugs, education, Alcoholics Anonymous, TIPS Training & others: <http://studenthealth.rpi.edu/>

RPI Public Safety

- Officers dedicated to the safety of all RPI students. May be called if any members/guests become problematic and chapter needs assistance: http://rpi.edu/dept/public_safety/

North-American Interfraternity Conference (NIC)

- <http://www.nicindy.org/>

National Panhellenic Conference

- www.npcwomen.org

National Pan-Hellenic Council

- www.nphchq.org

National Association of Latino Fraternal Organizations

- www.nalfo.org

Fraternal Information & Programming Group

- www.fipg.org

EVENT MANAGEMENT AGREEMENT FOR RECOGNIZED FRATERNITIES AND
SORORITIES AT RENSSELAER POLYTECHNIC INSTITUTE

Through the development of the Social Event Management Manual, the RPI Greek Life Commons has made strides toward improving the standards of its member organizations. Adherence to chapter, state, Inter/national fraternity/sorority, and Institute rules and regulations surrounding the use and distribution of alcohol is a mandatory component of recognition as an organization at Rensselaer. Compliance with the Social Event Management Manual will dictate how an organization can proactively address alcohol-related issues.

By way of this agreement, I agree to adhere to the Social Event Management Manual at Rensselaer Polytechnic Institute. I have read, understand and will comply with these guidelines. I also understand that it is my responsibility to plan, organize, oversee and execute all events as outlined in the *Fraternity and Sorority Event Management Guidelines*. I understand that violations of these guidelines (which include NYS laws, Local laws, Fraternity and Sorority Inter/national rules, and Institute Policy) can be grounds for loss of Institute recognition.

I hereby acknowledge that I have received and read the Social Event Management Manual.

Please sign and return this form to the Office of the Greek Life Commons/Residence Education.

Chapter: _____ **Date:** _____

Chapter President: (Print Name) _____

Signature: _____

Social Chair: (Print Name) _____

Signature: _____

Chapter Advisor: (Print Name) _____

Signature: _____

**Note: this document must be resubmitted as often as any of the following positions are changed within the chapter: President, Social Chair, & Chapter Advisor*

SOCIAL RESPONSIBILITY AGREEMENT FORM

Whereas the Office of the Greek Life Commons, IFC and Panhel, and the AIGC were created to promote Greek Life and insure the sustainability of the Greek community at Rensselaer Polytechnic Institute,

And, whereas _____ Fraternity/Sorority has adopted the guidelines and principles of the OGLC, IFC, Panhel, and also wishes to insure the sustainability of the Greek community which includes self-governance by Fraternities/Sororities,

And, Whereas, the above listed Fraternity/Sorority understands that it is solely responsible for the actions of its own organization and the DOSO, OGLC, IFC, Panhel, and AIGC has no responsibility for the acts, errors or omission of Fraternity/Sorority.

Now therefore in furtherance of the goals and principles articulated herein, the parties hereby agree,

1. The above named Fraternity/Sorority shall act in accordance to the Statement of Relationship between Rensselaer and Social Fraternities and Sororities, The Rensselaer Handbook of Student Rights and Responsibilities and the Social Event Management Manual.
2. The organization understands that it may be subject to sanctions by DOSO and other judicial officers if the organization does not adhere to the guidelines it has pledged itself to abide by.
3. The organization and its' members agrees, in case of an emergency, to grant house access to Institute administrators or other appropriate authorities and to assist the staff/authorities in a helpful and mutually respectful manner.
4. This agreement shall continue in force until such time when the chapter holds re-elections and a new President is elected or the agreement is terminated due to judicial sanction.

OGLC Signature

Chapter President Signature

Chapter Advisor Signature

Print Name

Print Name

Print Name

Date

Date

Date

Social Event Application – Rensselaer Polytechnic Institute

The request to hold a social event must be received at the office of the Greek Life Commons (Commons Building) during normal business hours at least ten (10) days before the event.

_____ (Name of Organization) submits registration to hold a social event with alcohol.

Name of any co-hosting organizations for this event (if applicable): _____.

Address of Event: _____ Date of Event: _____

Primary Contact Name: _____

Primary Contact Cell Phone Number: _____

Theme (if applicable): _____

Time of Event Start: _____ End: _____

	Host Chapter	Co-Host	Total:
# of Total Actives/new member on chapter roster:	_____	_____	_____
# of Invited Attendee (Cannot exceed 3:1 ration):	_____	_____	_____
Invitation list, including all members is attached: YES or NO			

Total Event Attendance: _____

of Invited Guests Under the age of 21 (total): _____

Alcoholic Beverages: Beer Wine

Non-Alcoholic Beverages: (Please list types): _____

Food Provided: (Please list types): _____

Event Checklist:

- Sober monitors are identifiable
- President and Social chair have attended Social 101
- List of monitors is posted at the door
- Attendees being permitted entrance to the event are listed on the invitation list as submitted to OGLC
- Non-invited guests (i.e. not on the invite list) are not permitted to enter

- Student ID plus a valid driver's license, military ID, or passport are being checked
- A hand stamp or wristband is used to designate invited guests as 21 or over
- Some mark or identifier is used to designate invited guests under 21
- A means of indicating the number of drinks served to a person who brought their own
- Event is not being held during Rush/New Member Recruitment period
- Event is not being held as a new member/pledge event
- A consistent supply of non-alcoholic drinks are supplied
- Drinks containing alcohol are distributed appropriately and monitored consistently
- Sufficient food is available and readily accessible
- Event is limited to the common areas and/or large open space on ground floor as required for risk management
- Event is not occurring outdoors
- Outdoor area is being monitored and checked for excessive noise
- All exits are clearly marked in case of emergency evacuation

The sponsoring organization agrees to comply with all NYS laws, City of Troy ordinances and Institute policies. It is understood that the sponsoring organization is responsible and accountable for adhering to all policies of the Social Event Management Manual. As the designated event contact of this organization, I acknowledge that I have read reviewed and uphold the content of the Social Event Management Manual and am authorized to accept full responsibility for the event on behalf of my organization. I acknowledge that this organization, its membership, and advisor have read, reviewed and agree to the terms, guidelines and policies stated in the Fraternity and Sorority Event Management document, uphold Institute policies, and comply with NYS law and City of Troy ordinances.

SUBMISSION IS NOW THROUGH ONLINE FORM ONLY.

The online form can be found at:

https://rensselaerpolytechnicinstitute.formstack.com/forms/social_event_application

APPENDIX C

CAMPUS ALCOHOL & OTHER DRUG PROGRAMS

Name of Event	Date of Event	Host(s) of Event	# Attended	Description of Event
Eat to Compete - Tim Wierman	01/27/2016	Athletic Department	500	<p>The Eat To Compete Program is a Sports Nutrition Education Program covering 18 topics.</p> <ol style="list-style-type: none"> 1. Fuel For The Athlete; The Energy Nutrients 2. Pre-Exercise/Pre-Competition Meal Planning 3. Recovery Foods; Refueling The Muscles 4. Fluid Replacements For The Athlete 5. How To Gain Lean Body Weight; Not Fat! 6. Safe & Effective Wt. Loss Tips For The Athlete 7. Nutrition Tips For The Traveling Athlete 8. Fast Food Facts For The Athlete 9. Snacks; High Performance Foods 10. Sports Nutrition Supplements; Fact or Fiction? 11. Vitamin & Mineral Needs For The Athlete 12. Eating Disorders; How You Can Help! 13. Sports Nutrition Menus / Dining Hall Tips 14. Caffeine & The Athlete 15. Alcohol & The Athlete 16. Diabetes & Exercise 17. The Cholesterol Confusion 18. The Vegetarian Athlete
Bystander Intervention for Athletes	02/23/2016	Student Health Center	8	<p>Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.</p>

Bystander Intervention for Athletes	02/25/2016	Student Health Center	15	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Bystander Intervention for Athletes	02/25/2016	Student Health Center	11	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Bystander Intervention for Athletes	02/26/2016	Student Health Center	25	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Bystander Intervention for Athletes	02/29/2016	Student Health Center	13	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.

Bystander Intervention for Athletes	03/01/2016	Student Health Center	20	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Bystander Intervention for Athletes	03/02/2016	Student Health Center	27	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Bystander Intervention for Athletes	03/03/2016	Student Health Center	24	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Bystander Intervention for Athletes	03/04/2016	Student Health Center	19	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.

Bystander Intervention for Athletes	03/09/2016	Student Health Center	3	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Bystander Intervention for Athletes	03/10/2016	Student Health Center	4	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Bystander Intervention for Athletes	03/11/2016	Student Health Center	10	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Brief Alcohol Screening and Intervention for College Students (BASICS):	03/29/2016	Student Health Center	10	This in-class educational program is used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is designed to help students make better alcohol-use decisions. This program aims to reduce alcohol consumption and its adverse consequences, promote healthier choices among students, and provide important information and coping skills for risk reduction. The curriculum has been condensed from its original 24-hour version into a 4-hour educational program met to fit the needs of the student population.

Brief Alcohol Screening and Intervention for College Students (BASICS):	04/05/2016	Student Health Center	20	This in-class educational program is used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is designed to help students make better alcohol-use decisions. This program aims to reduce alcohol consumption and its adverse consequences, promote healthier choices among students, and provide important information and coping skills for risk reduction. The curriculum has been condensed from its original 24-hour version into a 4-hour educational program met to fit the needs of the student population.
Brief Alcohol Screening and Intervention for College Students (BASICS):	05/03/2016	Student Health Center	16	This in-class educational program is used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is designed to help students make better alcohol-use decisions. This program aims to reduce alcohol consumption and its adverse consequences, promote healthier choices among students, and provide important information and coping skills for risk reduction. The curriculum has been condensed from its original 24-hour version into a 4-hour educational program met to fit the needs of the student population.
Mandated Substance Abuse Evaluation (Alcohol)	05/19/2016	Student Health Center	11	This 1-hour office visit with a Health Educator is mandated for any students who are seen at the ER for alcohol intoxication. A history is taken, assessment is given, and discussion of risk-reduction, protective behaviors, and RPI's Good Samaritan Policy is reviewed. A total of 11 students were seen for the spring 2016 academic semester.
Student Orientation: Relationships & The Social Scene	07/13/2016	FYE, Student Health Center	361	Interactive presentation for incoming freshman that addresses sexual assault, alcohol and other drugs.
Student Orientation: Relationships & The Social Scene	07/15/2016	FYE, Student Health Center	373	Interactive presentation for incoming freshman that addresses sexual assault, alcohol and other drugs.

AlcoholEdu & Haven	07/18/2016	Student Health Center	1,793	AlcoholEdu is an online program that all incoming freshmen and transfer students are required to complete. It is designed to reduce the negative consequences of alcohol amongst students. It is the most widely used alcohol prevention program in higher education, and helps schools comply with Education Department General Administrative Regulations (EDGAR, Part 86). The program is personalized to students based on their current drinking behaviors, and is proven effective through eight independent studies. There are two parts to this program- Part 1 to be completed before the first day of fall semester classes for freshman, and Part 2 to be completed 30 days after completion of Part 1. Haven is an online program that all incoming freshmen and transfer students are required to complete. Haven addresses the critical issues of sexual assault, relationship violence, stalking, and sexual harassment – among students, faculty and staff. There are two parts to this program- Part 1 to be completed before the first day of fall semester classes for freshman, and Part 2 to be completed 30 days after completion of Part 1. 1,793 of incoming freshmen and transfer students for the 2016/2017 academic year completed this program.
Student Orientation: Relationships & The Social Scene	07/19/2016	FYE, Student Health Center	372	Interactive presentation for incoming freshman that addresses sexual assault, alcohol and other drugs.
RA Training - Alcohol & Other Drugs	08/17/2016	Student Health Center, Office of Living & Learning	90	This training is provided annually during RA Training for all new Residence Life student staff. The objectives of the training are to help student staff identify RPI's drinking norms, recognize symptoms of alcohol poisoning and apply basic intervention steps in the case of alcohol and or other drug misuse and/or overdose. Approximately 90 paraprofessionals from the Residence Life office were trained in August of 2016.

RA Training - AlcoholEdu/Haven Debriefing Overview	08/18/2016	Student Health Center, Office of Living & Learning	1,707	This training presents information regarding drinking norms on campus and prevalence of sexual assault on college campuses, engages students in discussion of bystander intervention, and reviews on- and off-campus resources. Student staff are provided with an outline, which will be used to assist in the debriefing of AlcoholEdu/Haven with their students during their first mandatory Res. Hall floor meeting. Student staff are also given an evaluation tool, to be distributed to all incoming freshmen (which is to be completed at the end of the AlcoholEdu/Haven Debrief Meeting in the Res. Halls). Approximately 1707 freshmen and transfer students were provided the AlcoholEdu/Haven Debriefing Meeting in August of 2016.
Student Orientation: Relationships & The Social Scene	08/19/2016	FYE, Student Health Center	212	Interactive presentation for incoming freshman that addresses sexual assault, alcohol and other drugs.
Student Orientation: Relationships & The Social Scene	08/22/2016	FYE, Student Health Center	389	Interactive presentation for incoming freshman that addresses sexual assault, alcohol and other drugs.
NRB Speaker	08/25/2016	Student Health Center, First Year Experience Office	1,707	Each August a guest speaker is invited to campus during RPI's "Navigating Rensselaer and Beyond" week, and all incoming freshmen/transfer students are required to attend. This 1-hour lecture covers alcohol risk-reduction, bystander intervention and sexual misconduct prevention as a means of reinforcing material previously covered during summer orientation and through the AlcoholEdu/Haven programs. 1707 freshmen/transfer students attended this program in August of 2016.
Off-Campus Information Sessions (6 sessions)	Fall 2016	Off-Campus Commons		Information presented for students thinking about living off-campus. This included reviewing the rights and responsibilities of students living off campus. Topics included: information on alcohol related rights and responsibilities, such as: social host laws, tavern laws, noise ordinances, and nuisance abatement.
Neighborhood Meet & Greet	Fall 2016	Off-Campus Commons		Walked through local neighborhoods and provided students with a handout with information that included drugs and alcohol.

Mandated Substance Abuse Evaluation (Alcohol)	09/06/2016	Student Health Center	6	This 1-hour office visit with a Health Educator is mandated for any students who are seen at the ER for alcohol intoxication. A history is taken, assessment is given, and discussion of risk-reduction, protective behaviors, and RPI's Good Samaritan Policy is reviewed. A total of 6 students were seen during the fall 2016 semester.
Social 101	09/08/16	Greek Life Commons, Student Health Center	90	Training for Chapter presidents, social chairs and risk managers on Alcohol policies of the community and expectations for how to host safe social functions for members and guests. Review of RPI policy and FIPG are included in the presentation.
Brief Alcohol Screening and Intervention for College Students (BASICS):	09/22/2016	Student Health Center	6	This in-class educational program is used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is designed to help students make better alcohol-use decisions. This program aims to reduce alcohol consumption and its adverse consequences, promote healthier choices among students, and provide important information and coping skills for risk reduction. The curriculum has been condensed from its original 24-hour version into a 4-hour educational program met to fit the needs of the student population.
Greek 101	09/27/16	Greek Life Commons, Student Health Center	100	Educational training for new members of fraternities and sororities on alcohol, hazing, and drug policies for community.
Greek 101	09/29/16	Greek Life Commons, Student Health Center	100	Educational training for new members of fraternities and sororities on alcohol, hazing, and drug policies for community.
Bystander Intervention for E-Board	10/27/16	Student Health Center	12	The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.

Brief Alcohol Screening and Intervention for College Students (BASICS):	11/08/16	Student Health Center	4	This in-class educational program is used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is designed to help students make better alcohol-use decisions. This program aims to reduce alcohol consumption and its adverse consequences, promote healthier choices among students, and provide important information and coping skills for risk reduction. The curriculum has been condensed from its original 24-hour version into a 4-hour educational program met to fit the needs of the student population.
Brief Alcohol Screening and Intervention for College Students (BASICS):	11/15/16	Student Health Center	4	This in-class educational program is used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is designed to help students make better alcohol-use decisions. This program aims to reduce alcohol consumption and its adverse consequences, promote healthier choices among students, and provide important information and coping skills for risk reduction. The curriculum has been condensed from its original 24-hour version into a 4-hour educational program met to fit the needs of the student population.
Brief Alcohol Screening and Intervention for College Students (BASICS):	12/01/16	Student Health Center	4	This in-class educational program is used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is designed to help students make better alcohol-use decisions. This program aims to reduce alcohol consumption and its adverse consequences, promote healthier choices among students, and provide important information and coping skills for risk reduction. The curriculum has been condensed from its original 24-hour version into a 4-hour educational program met to fit the needs of the student population.
Brief Alcohol Screening and Intervention for College Students (BASICS):	12/08/16	Student Health Center	4	This in-class educational program is used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is designed to help students make better alcohol-use decisions. This program aims to reduce alcohol consumption and its adverse consequences, promote healthier choices among students, and provide important information and coping skills for risk reduction. The curriculum has been condensed from its original 24-hour version into a 4-hour educational program met to fit the needs of the student population.

Human Performance Project - John Underwood	01/18/2017	Athletic Department	500	John Underwood, Director/ Founder of the Human Performance Project (http://www.lifeofanathlete.us/). Focus on alcohol as a metabolic poison. John has worked extensively with Olympic and professional sport and with nearly all sport federations including the National Federation of High School Athletics, NCAA, NHL, NFL and the NBA. He has worked for three decades with the USOC, Sport Canada and the International Olympic Committee. John Underwood is Human Performance Consultant for U.S.Navy SEALS. His innovative program “Life of an Athlete”, has gained international prominence and has been implemented in hundreds of schools throughout the country and abroad.
Bystander Intervention for Athletes	01/25/17	Student Health Center	19	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Bystander Intervention for Club Officers	01/28/17	Student Health Center	21	Bystander Intervention: In the Spring of 2016 the Student Health Center piloted training Union Club Officers in the Bystander Intervention Training. A mandate for all Union Club Officers to complete the training began during the spring 2017 semester. The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Bystander Intervention for Athletes	01/29/2017	Student Health Center	21	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.

Bystander Intervention for Athletes	01/31/2017	Student Health Center	21	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Off-Campus Information Sessions (6 sessions)	02/13/2017	Off-Campus Commons		Information presented for students thinking about living off-campus. This included reviewing the rights and responsibilities of students living off campus. Topics included: information on alcohol related rights and responsibilities, such as: social host laws, tavern laws, noise ordinances, and nuisance abatement.
Social 101	02/13/2017	Greek Life Commons, Student Health Center	85	Training for Chapter presidents, social chairs and risk managers on Alcohol policies of the community and expectations for how to host safe social functions for members and guests. Review of RPI policy and FIPG are included in the presentation.
Bystander Intervention for Athletes	02/13/2017	Student Health Center	9	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Off-Campus Information Sessions (6 sessions)	02/15/2017	Off-Campus Commons		Information presented for students thinking about living off-campus. This included reviewing the rights and responsibilities of students living off campus. Topics included: information on alcohol related rights and responsibilities, such as: social host laws, tavern laws, noise ordinances, and nuisance abatement.
Greek 101	02/16/2017	Greek Life Commons, Student Health Center	150	Educational training for new members of fraternities and sororities on alcohol, hazing, and drug policies for community.

Bystander Intervention for Athletes	02/18/2017	Student Health Center	6	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Greek 101	02/21/2017	Greek Life Commons, Student Health Center	45	Educational training for new members of fraternities and sororities on alcohol, hazing, and drug policies for community.
Stress Release & Alcohol Program	03/21/2017	Office of Living & Learning (student staff)	35	This is a stress relief program for the second round of tests to help relieve stress in a healthy way that is an alternative to alcohol. It also gets people talking/mingling and taps into the creative side of everyone who's been too busy with classes to be creative.
Brief Alcohol Screening and Intervention for College Students (BASICS):	03/22/17	Student Health Center	12	This in-class educational program is used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is designed to help students make better alcohol-use decisions. This program aims to reduce alcohol consumption and its adverse consequences, promote healthier choices among students, and provide important information and coping skills for risk reduction. The curriculum has been condensed from its original 24-hour version into a 4-hour educational program met to fit the needs of the student population.
Brief Alcohol Screening and Intervention for College Students (BASICS):	03/29/17	Student Health Center	12	This in-class educational program is used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is designed to help students make better alcohol-use decisions. This program aims to reduce alcohol consumption and its adverse consequences, promote healthier choices among students, and provide important information and coping skills for risk reduction. The curriculum has been condensed from its original 24-hour version into a 4-hour educational program met to fit the needs of the student population.

Panhellenic Self Defense Class	04/9/2017	Panhellenic Council	60	Female only self defense course instructed by RPI Public Safety to make students aware of their surroundings and discuss how to be safe when confronted by threatening individuals.
Bystander Intervention	04/11/2017	Student Health Center	14	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Chasing the Dragon: The Life of An Opiate Addict (Film & Panel Discussion)	04/24/2017	Student Health Center & Greek Fraternity	115	This 2 hour program was hosted by the Student Health Center in tandem with a fraternity in Greek Life during the spring semester. The 45-minute film created by the Department of Justice was followed by a multi-disciplinary panel of counselors, people in recovery, law enforcement, and faculty who specialize in addiction and drugs.
Alcohol Awareness Program for Fraternity	04/27/17	Student Health Center	30	Interactive 1-hour presentation that addresses alcohol, other drugs and sexual assault.
Mandated Substance Abuse Evaluation (Alcohol)	05/12/2017	Student Health Center	11	This 1-hour office visit with a Health Educator is mandated for any students who are seen at the ER for alcohol intoxication. A history is taken, assessment is given, and discussion of risk-reduction, protective behaviors, and RPI's Good Samaritan Policy is reviewed. A total of 11 students were seen during the spring 2017 semester.

TIPS (Training for Intervention ProcedureS)	05/31/2017	Student Health Center	631	The TIPS Training is a 2.5 hour training that provides a baseline knowledge and understanding of bystander intervention, and how it can be used to decrease risks associated with substance use at parties that include alcohol. This optional training (provided on a request basis to any student clubs, groups or Residence Halls on campus) includes a 20-question multiple-choice quiz to query students' knowledge and understanding of the training material immediately concluding the training. Upon successfully passing the quiz, students are issued a TIPS Certification Card (via TIPS Headquarters, located in Virginia), which is good for 3-years. 671 members of 31 Greek-lettered organizations were trained during the 2016-2017 academic year.
Bystander Intervention Training	05/31/2017	Student Health Center	289	All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). This program is also offered to Fraternities and Sororities, or other student groups who request it. The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources. Approximately 147 first year athletes, 25 club officers, 17 students living in residence halls, and 100 members of Greek-lettered organizations were trained during the 2016-2017 academic year
Alcohol Risk-Reduction	05/31/2017	Student Health Center	75	This 1-hour in-person educational program is provided on a request basis to any student clubs, groups, Greek Life Houses or Residence Halls. This program covers RPI's Alcohol & Other Drug Policy, alcohol risk-reduction, bystander intervention, RPI's Good Samaritan Policy, and resources both on- and off-campus. Approximately 75 students received this educational program during the 2016-2017 academic year.

AlcoholEdu for Sanctions	05/31/2017	Student Health Center, Judicial Affairs	57	This is a 2-hour online educational program used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is used to help students evaluate their current drinking choices. This program helps students who have violated alcohol policies make safer and healthier choices – and avoid getting in trouble again. The course engages students by integrating prevention techniques with non-opinionated, science-based, interactive alcohol education. 57 judicial students were trained during the 2016-2017 academic year.
Mandated Substance Abuse Evaluation (Alcohol)	05/31/2017	Counseling Center, Judicial Affairs	11	This 1-hour in-office visit with the Substance Abuse Counselor in the Counseling Center is used for judicial purposes when a student violates RPI's Alcohol & Other Drug Policy as it relates to alcohol. An evaluation of the student's drinking use and norms is conducted, as well as their drinking history, as a means to assess the level of risk a student may be engaged in. Based on this office visit, the counselor - while maintaining confidentiality - will make a recommendation as to the level of care required for the student to the student's judicial officer. 11 judicial students were seen for an in-office visit during the 2016-2017. academic year
Marijuana 101	05/31/2017	Counseling Center, Judicial Affairs	12	This is a 4-hour online educational program used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to marijuana use. This program is used to help students evaluate their current marijuana-use choices. Six lessons cover a variety of key issues such as marijuana dependence, marijuana's effects, mental health issues, synthetic marijuana, local laws and legalization issues, and legal penalties associated with use. Tailored to the individual, students receive a confidential personalized-feedback report that summarizes use and negative consequences, compares individual use with social norms, challenges personal expectations, and provides a range of strategies to quit. Judicial students are required to meet with the Substance Abuse Counselor in the Counseling Center concluding their completion of the online program, to review and discuss their personalized feedback report. 12 judicial students were seen for an in-office visit during the 2016-2017 academic year.

Mandated Substance Abuse Evaluation (Drugs)	05/31/2017	Counseling Center, Judicial Affairs	5	This 1-hour in-office visit with the Substance Abuse Counselor in the Counseling Center is used for judicial purposes when a student violates RPI's Alcohol & Other Drug Policy as it relates to drug use. An evaluation of the student's drug use is conducted, as well as their drug-use history, as a means to assess the level of risk a student may be engaged in. Based on this office visit, the counselor - while maintaining confidentiality - will make a recommendation as to the level of care required for the student to the student's judicial officer. 5 judicial students were seen for an in-office visit during the 2016-2017 academic year.
Student Orientation: Relationships & The Social Scene	07/18/17	FYE, Student Health Center	333	Interactive presentation for incoming freshman that addresses sexual assault, alcohol and other drugs.
Student Orientation: Relationships & The Social Scene	07/21/17	FYE, Student Health Center	350	Interactive presentation for incoming freshman that addresses sexual assault, alcohol and other drugs.
Student Orientation: Relationships & The Social Scene	07/24/17	FYE, Student Health Center	320	Interactive presentation for incoming freshman that addresses sexual assault, alcohol and other drugs.

AlcoholEdu & Haven	07/28/2017	Student Health Center	1,800	AlcoholEdu is an online program that all incoming freshmen and transfer students are required to complete. It is designed to reduce the negative consequences of alcohol amongst students. It is the most widely used alcohol prevention program in higher education, and helps schools comply with Education Department General Administrative Regulations (EDGAR, Part 86). The program is personalized to students based on their current drinking behaviors, and is proven effective through eight independent studies. There are two parts to this program- Part 1 to be completed before the first day of fall semester classes for freshman, and Part 2 to be completed 30 days after completion of Part 1. Haven is an online program that all incoming freshmen and transfer students are required to complete. Haven addresses the critical issues of sexual assault, relationship violence, stalking, and sexual harassment – among students, faculty and staff. There are two parts to this program- Part 1 to be completed before the first day of fall semester classes for freshman, and Part 2 to be completed 30 days after completion of Part 1. Approximately 1800 incoming freshmen and transfer students for the 2017/2018 academic year completed this program.
RA Training - Alcohol & Other Drugs	08/19/17	Student Health Center, Office of Living & Learning	50	This training is provided annually during RA Training for all new Residence Life student staff. The objectives of the training are to help student staff identify RPI's drinking norms, recognize symptoms of alcohol poisoning and apply basic intervention steps in the case of alcohol and or other drug misuse and/or overdose. Approximately 50 new paraprofessionals from the Residence Life office were trained in August of 2017.
Student Orientation: Relationships & The Social Scene	08/22/17	FYE, Student Health Center	291	Interactive presentation for incoming freshman that addresses sexual assault, alcohol and other drugs.

RA Training - AlcoholEdu/Haven Debriefing Overview	08/23/2017	Student Health Center, Office of Living & Learning	1,800	This training presents information regarding drinking norms on campus and prevalence of sexual assault on college campuses, engages students in discussion of bystander intervention, and reviews on- and off-campus resources. Student staff are provided with an outline, which will be used to assist in the debriefing of AlcoholEdu/Haven with their students during their first mandatory Res. Hall floor meeting. Student staff are also given an evaluation tool, to be distributed to all incoming freshmen (which is to be completed at the end of the AlcoholEdu/Haven Debrief Meeting in the Res. Halls). Approximately 1800 freshmen and transfer students were provided the AlcoholEdu/Haven Debriefing Meeting in August of 2017.
Student Orientation: Relationships & The Social Scene	08/25/17	FYE, Student Health Center	386	Interactive presentation for incoming freshman that addresses sexual assault, alcohol and other drugs.
NRB Speaker	08/28/17	Student Health Center, FYE	1800	Each August a guest speaker is invited to campus during RPI's "Navigating Rensselaer and Beyond" week, and all incoming freshmen/transfer students are required to attend. This 1-hour lecture covers alcohol risk-reduction, bystander intervention and sexual misconduct prevention as a means of reinforcing material previously covered during summer orientation and through the AlcoholEdu/Haven programs. Approximately 1800 freshmen/transfer students attended this program in August of 2017.
Social 101	09/12/2017	Greek Life Commons, Student Health Center, Judicial Affairs	91	Educational event for Presidents, Risk Chairs and Social Chairs of all Greek chapters that includes discussions about AOD policy, how to host safe events with alcohol, health and safety tips for AOD and when/how to seek help
Greek 101	09/28/2017	Greek Life Commons, Student Health Center, Judicial Affairs	124	Educational event for new members and educators of all Greek chapters that includes discussions about AOD policy, health and safety tips for AOD and when/how to seek help

TIPS (Training for Intervention Procedures)	10/02/2017	Student Health Center	23	TIPS for the University is a 2.5 hour program that helps students make sound choices when faced with difficult decisions about alcohol use. TIPS for the University provides students with the knowledge and confidence necessary to reduce high-risk drinking behavior among their peers.
Greek 101	10/03/2017	Greek Life Commons, Student Health Center, Judicial Affairs	266	Educational event for new members and educators of all Greek chapters that includes discussions about AOD policy, health and safety tips for AOD and when/how to seek help
TIPS (Training for Intervention Procedures)	10/09/2017	Student Health Center	22	TIPS for the University is a 2.5 hour program that helps students make sound choices when faced with difficult decisions about alcohol use. TIPS for the University provides students with the knowledge and confidence necessary to reduce high-risk drinking behavior among their peers.
TIPS (Training for Intervention Procedures)	10/10/2017	Student Health Center	24	TIPS for the University is a 2.5 hour program that helps students make sound choices when faced with difficult decisions about alcohol use. TIPS for the University provides students with the knowledge and confidence necessary to reduce high-risk drinking behavior among their peers.
TIPS (Training for Intervention Procedures)	10/16/2017	Student Health Center	24	TIPS for the University is a 2.5 hour program that helps students make sound choices when faced with difficult decisions about alcohol use. TIPS for the University provides students with the knowledge and confidence necessary to reduce high-risk drinking behavior among their peers.
Alcohol Awareness Speaker: Bobby Gordon	10/18/2017	Greek Life Commons, Student Life	1,067	CAMPUSPEAK, Inc. speaker Bobby Gordon came to speak to the Greek community about alcohol and other drugs, their use and interaction and how that may impact the student experience. Bobby spent many years as a licensed addiction specialist and discussed these topics through the lens of addiction and health.

Brief Alcohol Screening and Intervention for College Students (BASICS):	10/18/17	Student Health Center	9	This in-class educational program is used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is designed to help students make better alcohol-use decisions. This program aims to reduce alcohol consumption and its adverse consequences, promote healthier choices among students, and provide important information and coping skills for risk reduction. The curriculum has been condensed from its original 24-hour version into a 4-hour educational program met to fit the needs of the student population.
TIPS (Training for Intervention Procedures)	10/23/2017	Student Health Center	22	TIPS for the University is a 2.5 hour program that helps students make sound choices when faced with difficult decisions about alcohol use. TIPS for the University provides students with the knowledge and confidence necessary to reduce high-risk drinking behavior among their peers.
TIPS (Training for Intervention Procedures)	10/23/2017	Student Health Center	20	TIPS for the University is a 2.5 hour program that helps students make sound choices when faced with difficult decisions about alcohol use. TIPS for the University provides students with the knowledge and confidence necessary to reduce high-risk drinking behavior among their peers.
Brief Alcohol Screening and Intervention for College Students (BASICS):	10/25/17	Student Health Center	9	This in-class educational program is used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is designed to help students make better alcohol-use decisions. This program aims to reduce alcohol consumption and its adverse consequences, promote healthier choices among students, and provide important information and coping skills for risk reduction. The curriculum has been condensed from its original 24-hour version into a 4-hour educational program met to fit the needs of the student population.

Bystander Intervention for Pi Lambda Phi	11/06/2017	Student Health Center	13	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
Bystander Intervention for Pi Lambda Phi	11/08/2017	Student Health Center	17	Bystander Intervention: All first year and transfer student athletes and club officers are currently mandated to take this program (club officers mandate started spring 2017 semester). The program helps students recognize potential harmful/risky situations (i.e. sexual misconduct, hazing, bullying, alcohol and drug overdose, and mental health emergencies) involving themselves and/or their peers, and to identify ways to step up as interveners to diffuse the situation and access campus and community resources.
TIPS (Training for Intervention Procedures)	11/15/2017	Student Health Center	19	TIPS for the University is a 2.5 hour program that helps students make sound choices when faced with difficult decisions about alcohol use. TIPS for the University provides students with the knowledge and confidence necessary to reduce high-risk drinking behavior among their peers.
Brief Alcohol Screening and Intervention for College Students (BASICS):	12/05/17	Student Health Center	4	This in-class educational program is used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is designed to help students make better alcohol-use decisions. This program aims to reduce alcohol consumption and its adverse consequences, promote healthier choices among students, and provide important information and coping skills for risk reduction. The curriculum has been condensed from its original 24-hour version into a 4-hour educational program met to fit the needs of the student population.

Brief Alcohol Screening and Intervention for College Students (BASICS):	12/12/17	Student Health Center	4	This in-class educational program is used for judicial purposes when a student violates RPI's Alcohol & Other Drugs Policy as it relates to alcohol. This program is designed to help students make better alcohol-use decisions. This program aims to reduce alcohol consumption and its adverse consequences, promote healthier choices among students, and provide important information and coping skills for risk reduction. The curriculum has been condensed from its original 24-hour version into a 4-hour educational program met to fit the needs of the student population.
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